



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-05-104
Date 05/24/2024
Name of Project SUPPLY & DELIVERY OF VARIOUS HAND TOOLS

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	PR#CM-2024-02-008 & GS-2024-04-041
Division/Section	CONSTRUCTION MAINTENANCE & GENERAL SERVICES DIVISION
Purpose	To provide tools to be used by field personnel in the implementation of their works
Total ABC	₱229,677.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	05/15/2024
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-05-165
Date	05/22/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

ITEMIZED AWARD TO RESPONSIVE & LOWEST QUOTATION

Supplier	WILCON DEPOT INC. ✓
Contract Cost	₱20,720.00 ✓
Payment Terms	CHECK PAYMENT UPON PICK UP ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 24th day of May Year 2024
Sgd.

Maria Leonora S. Romarate
 BAC - Chairperson

Sgd.

 Mary Diana S. Dela Cruz
 BAC Member - Financial

Sgd.

 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Sgd.

 Atty. Joshua Bautista
 BAC Member - Legal

Sgd.

 Mark Lackie D.J Porciuncula
 BAC End-User

Approved by:

Sgd.

Engr. Carlos N. Santos Jr.
 General Manager



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-06-082

June 04, 2024

Ruth Jenille Dolar
Authorized Representative
WILCON DEPOT, INC.
Centro, Guyong Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF VARIOUS HAND TOOLS
Purchase/Work Order No. : B202405-0170
Date Approved : 06/03/2024
Contract Cost : ₱20,720.00
Amount in Words : Twenty Thousand Seven Hundred Twenty Pesos

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

I acknowledge receipt of this Notice on:

Printed Name: R. Paas

Signature: [Signature] Sgd.

Date: 6/05/24



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-05-081

May 29, 2024

Ruth Jenille Dolar
Authorized Representative
WILCON DEPOT, INC.
Centro, Guyong Santa Maria, Bulacan

SUPPLY AND DELIVERY OF VARIOUS HAND TOOLS

PR/WR: CM-2024-04-008

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-05-104
Contract Cost : ₱20,720.00
Amount in Words : Twenty Thousand Seven Hundred Twenty Pesos
Purchase/Work Order No. : B202405-0170
Date Issued : 05/28/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: R. Paels
Signature: Sgd.
Date: 6/05/24



Santa Maria WATER DISTRICT

05/28/24

PURCHASE ORDER

Supplier: WILCON DEPOT, INC P.O. No.: B202405-0170
 Address: Centro, Guyong Santa Maria, Bulacan Date: 05/28/2024
 P.R. No.: CM-2024-04-008
 TIN: 009-192-878-00091 VAT NON-VAT Date: 04/24/24
 Philgeps Ref. No.: 10855292 AOQ No.: A2024-05-165
 Mode of Procurement: Negotiated Procurement - Small Value Procurement Date: 05/22/2024

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan Delivery Term: For Pick-up
 Date of Delivery: _____ Payment Term: Payment upon pick-up
 Warranty: _____ Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4L-AW10	PC	ADJUSTABLE WRENCH 10	15.0	569.00	8,535.00
4L-AW12	PC	ADJUSTABLE WRENCH 12	7.0	789.00	5,523.00
4L-AW6	PAIR	ADJUSTABLE WRENCH 6	3.0	379.00	1,137.00
4L-CF	PC	CHISEL FLAT	5.0	349.00	1,745.00
4L-SF	PC	SHOVEL FLAT	4.0	420.00	1,680.00
4L-SP	PC	SHOVEL POINTED	5.0	420.00	2,100.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Twenty Thousand Seven Hundred Twenty Pesos Only 20,720.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: _____ Very truly yours, _____
 Sgd. _____ Sgd. _____
 Signature over Printed Name of Supplier ENGR. CARLOS N. SANTOS JR.
 Date: _____ Date: 6/3/24
 Sgd. _____ General Manager

Fund Cluster : Jovita M Dalmacio MODE
 Funds Available: Department Manager B
 ORS/BURS No. : 24-05-0178
 Date of the ORS/BURS: 05/29/2024
 Amount : 20,720.00