



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2024-07-134  
**Date** 07/23/2024  
**Name of Project** SERVICE PROVIDER FOR PREVENTIVE MAINTENANCE OF SMWD CCTV SYSTEM

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR#GS-2024-07-035
Division/Section	GENERAL SERVICES DIVISION
Purpose	To engage the services of a contractor to maintain and repair the CCTV system of the SMWD
Total ABC	₱75,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	07/13/2024
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-07-207
Date	07/22/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### SINGLE AND RESPONSIVE QUOTATION

Supplier	ZETROC TECHNOLOGIES ✓
Contract Cost	₱75,000.00 ✓
Payment Terms	W/IN 5 WORKING DAYS UPON RECEIPT OF SOA (TOR VI)

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 15th day of April Year 2024

Sgd. 7/15/2024  
**MARIA LEONORA S. ROMARATE**  
 BAC- Chairperson

Sgd. 07/23/2024  
 Mary Diana S. Dela Cruz, CPA  
 BAC Member -Financial

Sgd. 07/23/2024  
 Atty. Joshua E. Bautista  
 BAC Member -Legal

Sgd. 7/23/2024  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Approved by:

Sgd.  
**Engr. Carlos N. Santos Jr.**  
 General Manager 7/26/24

\*YOUR WATER, OUR OBLIGATION  
 YOUR CONVENIENCE, OUR SERVICE\*







# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-07-109

July 30, 2024

Mr. Rene Cortez  
Proprietor  
ZETROC TECHNOLOGIES  
Bulusan Calumpit, Bulacan

### PREVENTIVE MAINTENANCE OF THE SMWD'S CCTV SYSTEM

PR/WR: GS-2024-07-035

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2024-07-134  
**Contract Cost** : ₱75,000.00  
**Amount in Words** : Seventy Five Thousand Pesos  
**Purchase/Work Order No.** : 2024-07-0089  
**Date Issued** : 07/26/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**

Printed Name: RENE Q. CORTEZ  
Signature: Sgd.  
Date: 8-8-24

YOUR WATER, OUR COMMITMENT  
YOUR CONVENIENCE, OUR SERVICE



Management System  
ISO 9001:2015

www.tuv.com  
ID: 9102845060





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-08-106

August 06, 2024

Mr. Rene Cortez  
Proprietor  
ZETROC TECHNOLOGIES  
Bulusan Calumpit, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : PREVENTIVE MAINTENANCE OF THE SMWD'S CCTV SYSTEM  
**Purchase/Work Order No.** : 2024-07-0089  
**Date Approved** : 08/05/2024  
**Contract Cost** : ₱75,000.00  
**Amount in Words** : Seventy Five Thousand Pesos

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

I acknowledge receipt of this Notice on:

Printed Name: RENE Q. CORTEZ  
Signature: Sgd.  
Date: 8-8-24



**WORK ORDER**

WR No.: GS-2024-07-035

Date: 07/04/24

AOQ No.: A2024-07-207

Date: 07/26/24

Philgeps Reference No.: 11046084

WO No.: 2024-07-0089

Date: 07/26/24

The Work Order is hereby awarded to **ZETROC TECHNOLOGIES** with business address at Bulusan Calumpit, Bulacan for work items as described below:

TIN: 173-150-089-000

VAT

**NON-VAT**

Mode of Procurement

Negotiated Procurement - Small Value Procurement

Payment Term: 5 days upon completion of the services

No.	Work Items	Quantity	Unit	Amount	Condition
1	to engage the services of a contractor with necessary expertise to maintain and repair or replacement of parts/accessories of the CCTV system Monthly Preventive Maintenance System of CCTV	1	LOT	75,000.00	Payment shall be based on the actual quantity completed and accepted. SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above penalty of one-tenth (1/10) of one percent for every day of delay shall imposed on undelivered services

Total Agreed Price: ₱ 75,000.00

Prepared by:

Checked and Verified by:

Certified Funds Available:

Approved for Implementation:

Conforme:

Sgd.

Marichu Y. Ferrer

Procurement Assistant

Date: 07/26/24

Sgd.

Maria Leandra S. Romarate

End-User/Implementing Unit

Date: 7-29-2024

Sgd.

Jovita I. Dalmacio

Department Manager B - AFGS

Date: 8/2/24

Sgd.

Engr. Carlos N. Santos Jr.

General Manager

Date: 8/5/24

Sgd.

RENE G. CORTEZ  
Supplier/Contractor

Date: 8-8-24

Fund Cluster: MOOE

Funds Available:

BUR No. 24-07-0750 Date: 07/31/2024

Amount: 75,000.00