



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-07-141
Date 07/26/2024
Name of Project SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	PR# GS-2024-07-055 & 061
Division/Section	GENERAL SERVICES DIVISION
Purpose	FOR REPLENISHMENT OF STOCKS OF VARIOUS OFFICE SUPPLIES
Total ABC	₱82,940.25

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SHOPPING
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	07/22/2024
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-07-216
Date	07/25/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

ITEMIZED AWARD TO MOST ECONOMICALLY AND RESPONSIVE QUOTATION

Supplier	DLBB PAPEL LAPIS AT IBA PA ✓
Contract Cost	₱11,970.00 ✓
Payment Terms	WITHIN 15 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office. Santa Maria. Bulacan this 26th day of July Year 2024

Sgd. *7/30/2024*

MARIA LEONORA S. ROMARATE
BAC- Chairperson

DL
Mary Diana S. Dela Cruz, CPA
BAC Member -Financial

Sgd. *07/26/2024*
Atty. Josefina E. Bautista
BAC Member -Legal

Sgd. *30 July 2024*
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Sgd. *07/26/2024*
Mark Jackie D.J Porciuncula
BAC Member-End User

Approved by:

Sgd. *8/2/2024*
Engr. Carlos N. Santos Jr.
General Manager

"YOUR WATER, OUR OBLIGATION
YOUR CONVENIENCE, OUR SERVICE"





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-08-111

August 08, 2024

Luzviminda V. Caluag
Authorized Representative
DLBB PAPEL LAPIS AT IBA PA
Poblacion San Vicente City of Malolos, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES
Purchase/Work Order No. : B202408-0219
Date Approved : 08/08/2024
Contract Cost : ₱11,970.00
Amount in Words : Eleven Thousand Nine Hundred Seventy Pesos

Very truly yours.

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Beverly Grace C. Buccat
Signature: Sgd.
Date: August 12, 2024



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-08-112

August 06, 2024

Luzviminda V. Caluag
Authorized Representative
DLBB PAPEL LAPIS AT IBA PA
Poblacion San Vicente City of Malolos, Bulacan

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

PR/WR: GS-2024-07-055, GS-2024-07-061

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-07-141
Contract Cost : ₱11,970.00
Amount in Words : Eleven Thousand Nine Hundred Seventy Pesos
Purchase/Work Order No. : B202408-0219
Date Issued : 08/06/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Beverly Grace C. Buccat
Signature: Sgd.
Date: August 12, 2024



08/06/24 9:17:54am

Santa Maria WATER DISTRICT

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**PROCUREMENT
PRIORITY**

PURCHASE ORDER

Supplier: DLRR PAPEL I APIS AT IBA PA
 Address: Poblacion San Vicente City of Malolos, Bulacan
 TIN: 169-871-199-000 VAT NON-VAT
 Philgeps Ref. No.: 11071729
 Mode of Procurement: Shopping

P.O. No.: B202408-0219
 Date: 08/06/2024
 P.R. No.: GS-2024-07-055, GS-2024-07-061
 Date: 07/11/24, 07/12/24
 AOQ No.: A2024-07-216
 Date: 07/25/2024

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
 Date of Delivery: _____
 Warranty: _____
 Delivery Term: 7-15 days upon receipt of F
 Payment Term: 15 Days
 Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-TPEMT1	ROLL	MASKING TAPE 1 100 meters	40.0	54.00	2,160.00
A-TPEMT2	ROLL	MASKING TAPE 2 length: 100mtr	7.0	101.00	707.00
A-INKGTB	BTL	INK BLACK GT53	10.0	320.00	3,200.00
A-PRRPR	ROLL	RIBBON PRINTER REFILL	148.0	29.75	4,403.00
A-OSSG	PC	SURGICAL GLOVES size: small	500.0	3.00	1,500.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Eleven Thousand Nine Hundred Seventy Pesos Only ₱ 11,970.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:
 Sgd.
Beverly Grace C. Buccat
 Signature over Printed Name of Supplier
 Date: August 12, 2024
 Sgd.

Very truly yours,
 Sgd.
ENGR. CARLOS N. SANTOS JR.
 General Manager
 Date: 8/8/24

Fund Cluster : Jovita I. Dalmacio MOOE
 Funds Available : Department Manager B
8/8/24

ORS/BURS No. : 24-08-0242
 Date of the ORS/BURS: 08/06/2024
 Amount : 11,970.00