



Santa Maria

WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-09-164
Date 09/16/2024
Name of Project PROVISION OF CATERING SERVICES FOR THE 38TH YEAR ANNIVERSARY CELEBRATION OF SMWD

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos. WR# A-2024-08-034
Division/Section ADMINISTRATIVE DIVISION
Purpose To provide food and services for the 38th year Anniversary Celebration of SMWD on Sept. 27, 2024
Total ABC ₱265,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 09/12/2024

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No. A-2024-09-254
Date 09/16/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

COMPLETE AND RESPONSIVE QUOTATION

Supplier **GUILLERMO'S GRILL** ✓
Contract Cost ₱256,156.83 ✓
Payment Terms FULL PAYMENT ON THE DAY OF THE EVENT ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 16th day of September Year 2024

Sgd. 9/23/24
MARIA LEONORA S. ROMARATE
BAC- Chairperson

Sgd. 09/23/2024
Mary Diana S. dela Cruz, CPA
BAC Member -Financial

Sgd. 09/23/2024
Atty. Joshua E. Bautista
BAC Member -Legal

Sgd. 18 SEP 2024
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Sgd.
Jasmin L. Jose
BAC Member-End User

Approved by:

Sgd. 9/17/24
Engr. Carlos N. Santos Jr.
General Manager
"YOUR WATER, OUR OBLIGATION"
"YOUR CONVENIENCE, OUR SERVICE"





Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-09-128

September 23, 2024

Grace N. Santos
Proprietor
GUILLERMO'S GRILL
1280 San Gabriel Bypass Road, Bagbaguin Santa Maria, Bulacan

CATERING AND OTHER SERVICES FOR 38TH SMWD ANNIVERSARY

PR/WR: A-2024-08-034

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-09-164
Contract Cost : ₱256,156.83
Amount in Words : Two Hundred Fifty Six Thousand One Hundred Fifty Six Pesos And Eighty Three Centavos
Purchase/Work Order No. : 2024-09-0117
Date Issued : 09/17/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme

Printed Name:

Signature:

Date:

Sgd.

Mark Ariel Flores

9/25/24



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-09-128

September 23, 2024

Grace N. Santos
Proprietor
GUILLERMO'S GRILL
1280 San Gabriel Bypass Road, Bagbaguin Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : CATERING AND OTHER SERVICES FOR 38TH SMWD ANNIVERSARY
Purchase/Work Order No. : 2024-09-0117
Date Approved : 09/17/2024
Contract Cost : ₱256,156.83
Amount in Words : Two Hundred Fifty Six Thousand One Hundred Fifty Six Pesos And Eighty Three Centavos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: MARK ANTON FORTES

Signature: [Handwritten Signature]
Sgd.

Date: 9/25/24



WORK ORDER

WR No.: A-2024-08-034 Date: 08/29/24 WO No.: 2024-09-0117
 AOQ No.: A2024-09-254 Date: 09/16/24 Philgeps Reference No. 11237041 Date: 09/17/24

The Work Order is hereby awarded to **GUILLERMO'S GRILL** with business address at 1280 San Gabriel Bypass Road, Bagbaguin Santa Maria, Bulacan for work items as described below:

TIN: 453-347-253-00000 VAT NON-VAT Mode of Procurement Negotiated Procurement - Small Value Procurement Payment Term: Full payment on the day of the event

No.	Work Items	Quantity	Unit	Amount	Condition
1	Catering and other services on the celebration of SMWD 38th Anniversary on September 27, 2024 Inclusions: -Lechon -Pica-Pica -Mobile Bar -Live Band -Photo Coverage -Catering Services (200pax) rice, 5 main courses, desserts, drinks, venue set-up	1	LOT	256,156.83	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 256,156.83

Prepared by: _____ Checked and Verified by: _____ Certified Funds Available: _____ Approved for Implementation: _____ Conformed: _____

Sgd. Marichu Y. Ferrer Sgd. Samantha C. Sison Sgd. Jovita I. Dalmacio Sgd. Engr. Carlos N. Santos Jr Sgd. Mark Ariel Flores
 Procurement Assistant End-User/Implementing Unit Department Manager B - AFGS General Manager Supplier/Contractor

Date: 09/17/24 Date: 9/17/24 Date: _____ Date: 9/17/24 Date: 9/25/24

Fund Cluster: M00E BUR No. 24-09-0946 Date: 09/17/2024
 Funds Available: _____ Amount: 256,156.83