



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-09-158
Date 09/03/2024
Name of Project SUPPLY AND DELIVERY OF CUSTOMIZED CORPORATE REVERSIBLE JACKET FOR SANTA MARIA WATER DISTRICT EMPLOYEES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos. WR#A-2024-05-024
 Division/Section ADMINISTRATIVE DIVISION
 Purpose To provide office uniforms (jacket) for the SMWD employees
 Total ABC ₱260,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 07/25/2024

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No. A2024-09-241
 Date 09/03/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

MOST RESPONSIVE TO THE REQUIREMENTS OF THE SMWD

Supplier **CRAFTCLOTHINGPH CORP.** ✓
 Contract Cost ₱ 240,240.00 ✓
 Payment Terms 15% DP, 35% UPON APPROVAL OF SAMPLE, 50% UPON DELIVERY ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 3rd day of September Year 2024

Sgd. *9/10/2024*
MARIA LEONORA S. ROMARATE
 BAC- Chairperson

Sgd. *09/10/2024*
 Mary Diana S/ Dela Cruz, CPA
 BAC Member -Financial

Sgd. *09/04/2024*
 Atty. Joshua E. Bautista
 BAC Member -Legal

Sgd. *09/03/2024*
 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Sgd. *9-3-24*
 Jasmin L. Jose
 BAC Member-End User

Approved by:

Sgd. *9/10/24*
Engr. Carlos N. Santos Jr.
 General Manager
 "YOUR WATER, OUR OBLIGATION"
 "YOUR CONVENIENCE, OUR SERVICE"





Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-09-125

September 03, 2024

Yasmin Claire B. Viray
President
CRAFTCLOTHINGPH CORP.
#63A Scout Gandia Laging Handa District 4, Quezon City

SUPPLY AND DELIVERY OF CUSTOMIZED CORPORATE REVERSIBLE JACKET FOR SANTA MARIA WATER DISTRICT EMPLOYEES

PR/WR: A-2024-05-024

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-09-158
Contract Cost : ₱240,240.00
Amount in Words : Two Hundred Forty Two Thousand Eighty Eight Pesos
Purchase/Work Order No. : 2024-09-0110
Date Issued : 09/03/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours.

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: RICA MAE OCASIONES
Signature: Sgd.
Date: 10/3/2024



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-09-125

September 19, 2024

Yasmin Claire B. Viray
President
CRAFTCLOTHINGPH CORP.
#63A Scout Gandia Laging Handa District 4, Quezon City

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF CUSTOMIZED CORPORATE REVERSIBLE JACKET FOR SANTA MARIA WATER DISTRICT EMPLOYEES
Purchase/Work Order No. : 2024-09-0110
Date Approved : 09/18/2024
Contract Cost : ₱240,240.00
Amount in Words : Two Hundred Forty Thousand Two Hundred Forty Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

2/10/24

I acknowledge receipt of this Notice on:

Printed Name: RICA MAE OCASIONES
Signature: Sgd.
Date: 10/3/2024



WORK ORDER

WR No.: A-2024-05-024 **Date:** 05/07/24 **WO No.:** 2024-09-0110
AOQ No.: A2024-09-241 **Date:** 09/03/24 **Philgeps Refence No.** 11084304 **Date:** 09/03/24

The Work Order is hereby awarded to **CRAFTCLOTHINGPH CORP.** with business address at #63A Scout Gandia Laging Handa District 4, Quezon City for work items as described below:

TIN: 010-257-013-00000 **VAT** **NON-VAT** **Mode of Procurement** Negotiated Procurement - Small Value Procurement **Payment Term:** 15%dp; 35% upon approval of sample;50% upon delivery

No.	Work Items	Quantity	Unit	Amount	Condition
1	To provide office uniforms to the SMWD employees for the Year 2024. Customized Reversible Corporate Jacket with SMWD logo colors: navy blue; reverse; brown or dark gray zipper front in high quality; button cuffs w/ 2 pockets on the side; fabric; microfiber collar: chinese/ standard quick dry feature / water repellent digital embroidery of SMWD logo Total: 130pcs (P1,848.00/pc)	1	LOT	240,240.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 240,240.00

Prepared by:	Checked and Verified by:	Certified Funds Available:	Approved for Implementation:	Conforme:
Sgd. Marichu Y. Ferrer Procurement Assistant	Sgd. Jasmin L. Jose End-User/Implementing Unit	Sgd. Jovita I. Dalmacio Department Manager B - AFGS	Sgd. Engr. Carlos N. Santos Jr. General Manager	Sgd. Rica Mae Ocasiones CRAFTCLOTHINGPH CORP Supplier/Contractor
Date: <u>09/03/24</u>	Date: <u>9-10-24</u>	Date: <u>9/11/24</u>	Date: <u>9/18/24</u>	Date: <u>10/3/2024</u>
Fund Cluster: <u>MOSE</u>	BUR No. <u>24-09-0904</u> Date: <u>9/11/2024</u>			
Funds Available: _____	Amount: <u>231,000.00</u>			