



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2024-09-156  
**Date** 09/03/2024  
**Name of Project** SUPPLY AND DELIVERY OF VARIOUS CONTROL COMPONENTS OF BRGY. CAYSIO PUMP STATION

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR#2024-08-039
Division/Section	WATER RESOURCE DIVISION
Purpose	To provide electromechanical components for Caysio P.S and to be able to utilize the elevated water tank and distribution pipeline
Total ABC	₱75,091.24

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
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WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	08/17/2024
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WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-09-239
Date	09/02/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

### MOST ECONOMICALLY, ADVANTAGEOUS AND RESPONSIVE QUOTATION

Supplier	FIRST JAPS COMM'L. INC. ✓
Contract Cost	₱42,529.00 ✓
Payment Terms	WITHIN 15 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office. Santa Maria. Bulacan this 3rd day of September Year 2024

Sgd. *9/11/2024*  
**MARIA LEONORA S. ROMARATE**  
 BAC- Chairperson

Sgd. *09/09/24*  
**Mary Diana S. Dela Cruz, CPA**  
 BAC Member -Financial

Sgd. *09/09/2024*  
**Atty. Joshua E. Bautista**  
 BAC Member -Legal

Sgd. *ORSEP 2024*  
**Engr. Edgardo E. dela Torre, Jr.**  
 BAC Member - Technical

Sgd. *9/10/24*  
**Engr. Mac Daniel S. Alejandro**  
 BAC Member-End User

Approved by:

Sgd. *9/11/24*  
**Engr. Carlos N. Santos Jr.**  
 General Manager  
 "YOUR WATER. OUR OBLIGATION  
 YOUR CONVENIENCE. OUR SERVICE."





# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-09-131

September 26, 2024

Jenny Casimiro  
Sales Representative  
FIRST JAPS COMML. INC.  
No. 32 Pingkian St., Pasong Tamo, Quezon City

### SUPPLY AND DELIVERY OF VARIOUS PANEL COMPONENTS OF BRGY. CAYSIO PUMP STATION PR/WR: WR-2024-08-039

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2024-09-156  
**Contract Cost** : ₱42,529.00  
**Amount in Words** : Forty Two Thousand Five Hundred Twenty Nine Pesos  
**Purchase/Work Order No.** : B202409-0249  
**Date Issued** : 09/11/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours.

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**

Printed Name: JENNY CASIMIRO  
Signature: Sgd.  
Date: \_\_\_\_\_



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-09-130

September 26, 2024

Jenny Casimiro  
Sales Representative  
FIRST JAPS COMML. INC.  
No. 32 Pingkian St., Pasong Tamo, Quezon City

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

<b>Project Name</b>	:	SUPPLY AND DELIVERY OF VARIOUS PANEL COMPONENTS OF BRGY. CAYSIO PUMP STATION
<b>Purchase/Work Order No.</b>	:	B202409-0249
<b>Date Approved</b>	:	09/26/2024
<b>Contract Cost</b>	:	₱42,529.00
<b>Amount in Words</b>	:	Forty Two Thousand Five Hundred Twenty Nine Pesos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

I acknowledge receipt of this Notice on:

Printed Name: **JENNY CASIMIRO**  
Signature: \_\_\_\_\_ Sgd.  
Date: \_\_\_\_\_





# Santa Maria WATER DISTRICT

## PURCHASE ORDER

**Supplier:** FIRST JAPS COMML. INC.  
**Address:** No. 32 Pingkian St., Pasong Tamo, Quezon City  
**TIN:** 008-175-431-000  **VAT**  **NON-VAT**  
**Philgeps Ref. No.:** 11163218  
**Mode of Procurement:** Negotiated Procurement - Small Value Procurement

**P.O. No.:** B202409-0249  
**Date:** 09/11/2024  
**P.R. No.:** WR-2024-08-039  
**Date:** 08/06/24  
**AOQ No.:** A2024-09-239  
**Date:** 09/02/2024

**Gentlemen:**  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_

**Delivery Term:** 7-15 days upon receipt of f  
**Payment Term:** 15 Days  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4K-ACLSA	PC	AC LIGHTING SURGE ARRESTOR	1.0	2,500.00	2,500.00
4C-ECL	pc	ELECTRICAL CABLE LUGS 60MM	15.0	65.00	975.00
4I-LSLK	PC	LOCK WITH KEY FOR INDUSTRIAL PANEL	1.0	450.00	450.00
4L-TS4	PC	TEX SCREW 4	4.0	6.00	24.00
4K-CL	PC	CONTROL LIQUID SENSOR RELAY L/H BW Brand: Ametek	1.0	9,300.00	9,300.00
4K-LSC	PC	LIQUID SENSOR CONTROL RELAY R/H BW Brand: Ametek	1.0	9,300.00	9,300.00
4K-MC4	PC	MAGNETIC CONTACTOR LC1D9511 M7 Brand: Schneider	1.0	16,285.00	16,285.00
4L-ST5	PC	SELF TAPPING SCREW wafer head self drilling screw ; tapp	25.0	5.00	125.00
4K-TMR	PC	TIMER 8 pins; Brand: OMRON timer realy l	1.0	3,570.00	3,570.00
*** NOTHING FOLLOWS ***					

**(Total Amount in Words)** Forty Two Thousand Five Hundred Twenty Nine Pesos Only 2,529.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**  
 Sgd.  
**JENNY CASIMIRO**  
 Signature over Printed Name of Supplier  
 Date: \_\_\_\_\_  
 Sgd.

**Very truly yours,**  
 Sgd.  
**ENGR. CARLOS N. SANTOS JR.**  
 General Manager  
 Date: 9/26/24

**Fund Cluster :** Santa I. Dalmacio **CAPEX**  
**Funds Available** Department Manager B  
9/28/24

**ORS/BURS No. :** 24-09-0283  
**Date of the ORS/BURS:** 09/12/2024  
**Amount :** 42,529.00