



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2024-10-177  
**Date** 10/04/2024  
**Name of Project** SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION AND ELECTRICAL SUPPLIES

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos. GS-2024-09-074/076/077/079 & 082  
 Division/Section GENERAL SERVICES DIVISION  
 Purpose For improvement of service entrance of Sta. Clara P.S, for addtl. cctv at parking, for fabrication of tool box and for other uses.  
 Total ABC ₱121,573.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 09/19/2024

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No. A2024-10-280  
 Date 10/04/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

### ITEMIZED AWARD TO THE MOST ECONOMICAL, ADVANTAGEOUS AND RESPONSIVE QUOTATION

Supplier POLARIS GRACE CONSTRUCTION ✓  
 Contract Cost ₱14,839.50 ✓  
 Payment Terms WITHIN 15 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 4th day of October Year 2024

Sgd.  
**MARIA LEONORA S. ROMARATE**  
 BAC- Chairperson

Sgd. 10/04/2024  
 Mary Diana S. Dela Cruz, CPA  
 BAC Member -Financial

Sgd. 10/15/2024  
 Atty. Joshua E. Bautista  
 BAC Member -Legal

Sgd. Oct 4 2024  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Sgd. 10-04-24  
 Mark Jackie D. J. Porciuncula  
 BAC Member-End User

Approved by:

Sgd.  
**Engr. Carlos N. Santos Jr.**  
 General Manager  
 "YOUR WATER. OUR OBLIGATION  
 YOUR CONVENIENCE. OUR SERVICE"





# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-10-146

October 15, 2024

Grace H. Rivas  
Proprietor  
POLARIS GRACE CONSTRUCTION SUPPLY  
Bagbaguin Santa Maria, Bulacan

### SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION AND ELECTRICAL SUPPLIES

PR/WR: GS-2024-09-077, GS-2024-09-079

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2024-10-176  
**Contract Cost** : ₱14,839.50  
**Amount in Words** : Fourteen Thousand Eight Hundred Thirty Nine Pesos And Fifty Centavos  
**Purchase/Work Order No.** : B202410-0286  
**Date Issued** : 10/15/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.<sup>V</sup>**  
General Manager

**Conforme:**  
Printed Name: BABY SERVASIN  
Signature: Sgd.  
Date: 10-22-24





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-10-145

October 21, 2024

Grace H. Rivas  
Proprietor  
POLARIS GRACE CONSTRUCTION SUPPLY  
Bagbaguin Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF VARIOUS CONSTRUCTION AND ELECTRICAL SUPPLIES  
**Purchase/Work Order No.** : B202410-0286  
**Date Approved** : 10/18/2024  
**Contract Cost** : ₱14,839.50  
**Amount in Words** : Fourteen Thousand Eight Hundred Thirty Nine Pesos And Fifty Centavos

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SAÑTOS, JR.**  
General Manager

10/21/24

**I acknowledge receipt of this Notice on:**

Printed Name: BABY SERVASIN  
Signature: Sgd.  
Date: 10-22-24





# Santa Maria WATER DISTRICT

10/15/24

## PURCHASE ORDER

<b>Supplier:</b> POLARIS GRACE CONSTRUCTION SUPPLY	<b>P.O. No.:</b> B202410-0286
<b>Address:</b> Bagbaguin Santa Maria, Bulacan	<b>Date:</b> 10/15/2024
<b>TIN:</b> 114-262-218-000 <input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	<b>P.R. No.:</b> GS-2024-09-077, GS-2024-09-079
<b>Philgeps Ref. No.:</b> 11266660	<b>Date:</b> 09/02/24, 10/03/24
<b>Mode of Procurement:</b> Negotiated Procurement - Small Value Procurement	<b>AOQ No.:</b> A2024-10-280
	<b>Date:</b> 10/04/2024

**Gentlemen:** Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	<b>Delivery Term:</b> 7-15 days upon receipt of F
<b>Date of Delivery:</b>	<b>Payment Term:</b> 15 Days
<b>Warranty:</b>	<b>Form of Payment:</b> Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4A-AB4	PC	ANGLE BAR 1 X 1 X 3MM 6 mtrs	18.0	380.00	6,840.00
4I-L SPL40	PC	PADLOCK 40 Brand: Home Master	9.0	300.00	2,700.00
4C-SW35	MTR	STRANDED WIRE 3.5 copper; lead free; red *** NOTHING FOLLOWS ***	150.0	35.33	5,299.50

**(Total Amount in Words)** Fourteen Thousand Eight Hundred Thirty Nine Pesos And Fifty Centavos Only P 4,839.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

<b>Conforme:</b>	<b>Very truly yours,</b>
Sgd. <u>BABY USURVARIN</u>	Sgd. <b>ENGR. CARLOS N. SANTOS JR.</b>
Signature over Printed Name of Supplier	General Manager
Date: <u>10-22-24</u>	Date: <u>10/16/24</u>

<b>Fund Cluster :</b> Jovita I. Dalmacio MOOE	<b>ORS/BURS No. :</b> 24-10-0319
<b>Funds Available :</b> Department Manager B	<b>Date of the ORS/BURS :</b> 10/16/2024
	<b>Amount :</b> 14,839.50