



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-06-131
Date 06/27/2024
Name of Project SUPPLY AND INSTALLATION OF CCTV CAMERAS IN ARCHIVES ROOM AND ELEVATOR AND BIOMETRIC ACCESS CONTROL LOCK IN ARCHIVES ROOM

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

| | |
|------------------|---|
| PR /WR Nos. | WR#GS-2024-06-031 |
| Division/Section | GENERAL SERVICES DIVISION |
| Purpose | To engage the services of a contractor for the installation of CCTV cameras and biometric access control lock |
| Total ABC | ₱140,000.00 |

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

| | |
|---------------------|--------------------|
| Mode Of Procurement | DIRECT CONTRACTING |
|---------------------|--------------------|

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

| | |
|-------------------|-----|
| Ads/ Posting Date | N/A |
|-------------------|-----|

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

| | |
|---------------------------|-----|
| Abstract of Quotation No. | n/a |
| Date | n/a |

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

FINANCIALLY, TECHNICALLY & LEGALLY CAPABLE CONTRACTOR

| | |
|---------------|--|
| Supplier | SCIECOMTECH CORPORATION ✓ |
| Contract Cost | ₱135,103.00 ✓ |
| Payment Terms | 15% D.P; Balance upon completion of work ✓ |

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 27th day of June Year 2024

Maria Leonora S. Romarate 7/4/2024
 ✓ **MARIA LEONORA S. ROMARATE**
 BAC- Chairperson

Mary Diana S. Dela Cruz 07/03/24
 ✓ **Mary Diana S. Dela Cruz, CPA**
 BAC Member -Financial

Atty. Joshua E. Bautista 07/03/2024
 ✓ **Atty. Joshua E. Bautista**
 BAC Member -Legal

Engr. Edgardo E. dela Torre, Jr. 02 July 2024
 ✓ **Engr. Edgardo E. dela Torre, Jr.**
 BAC Member - Technical

Approved by: *Engr. Carlos N. Santos Jr.* 7/5/24
 ✓ **Engr. Carlos N. Santos Jr.**
 General Manager

“YOUR WATER. OUR OBLIGATION. YOUR CONVENIENCE. OUR SERVICE.”



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2024-06-100

June 27, 2024

Engr. Elmer S. Cruz
President
SCIECOMTECH CORPORATION
Cagayan Valley Road Poblacion Baliwag, Bulacan

SUPPLY AND INSTALLATION OF CCTV CAMERAS IN ARCHIVES ROOM AND ELEVATOR AND BIOMETRIC ACCESS CONTROL LOCK IN ARCHIVES ROOM

PR/WR: GS-2024-06-031

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : PROC-BCR-2024-06-131
Contract Cost : ₱135,103.00
Amount in Words : One Hundred Thirty Five Thousand One Hundred Three Pesos
Purchase/Work Order No. : 2024-06-0082
Date Issued : 06/27/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: EDITH M. VORTIZ LUIS
Signature: Sgd.
Date: July 11, 2024



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-07-101

July 09, 2024

Engr. Elmer S. Cruz
President
SCIECOMTECH CORPORATION
Cagayan Valley Road Poblacion Baliwag, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND INSTALLATION OF CCTV CAMERAS IN ARCHIVES ROOM AND ELEVATOR AND BIOMETRIC ACCESS CONTROL LOCK IN ARCHIVES
Purchase/Work Order No. : 2024-06-0082
Date Approved : 07/05/2024
Contract Cost : ₱135,103.00
Amount in Words : One Hundred Thirty Five Thousand One Hundred Three Pesos

Very truly yours,

Sgd.
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: EDITH Y. VORTIZ LUIS
Signature: Sgd. Adm. Officer
Date: July 11, 2024

**PROCUREMENT
PRIORITY**



WORK ORDER

WR No.: GS-2024-06-031 Date: 06/10/24 WO No.: 2024-06-0082
 AOQ No.: _____ Date: _____ Philgeps Reference No. _____ Date: 06/27/24

The Work Order is hereby awarded to **SCIECOMTECH CORPORATION** with business address at Cagayan Valley Road Poblacion Baliwag, Bulacan for work items as described below:

TIN: 007-615-500-000 VAT NON-VAT Mode of Procurement Direct Contracting Payment Term: 15% Dp; Bal. upon completi

| No. | Work Items | Quantity | Unit | Amount | Condition |
|-----|---|----------|------|------------|--|
| 1 | to engage the services of a Supplier/Contractor for the installation of CCTV cameras and biometric access control lock (1 Lot)- Installation of CCTV camera and biometric access control lock. | 1 | LOT | 135,103.00 | Payment shall be based on the actual quantity completed SMWD reserves the right to change portion or part of this case of failure to make the full delivery within the time sp penalty of one-tenth (1/10) of one percent for every day imposed on undelivered services |

Total Agreed Price: ₱ 135,103.00

Prepared by: Sgd. Marichu Y. Ferrer Procurement Assistant Date: 06/27/24
 Checked and Verified by: Sgd. Edgardo E. Dela Torre Jr. End-User/Implementing Unit Date: 27 JUNE 2024
 Certified Funds Available: Sgd. Jovita I. Dalmacio Department Manager B - AFGS Date: 4.6.24
 Approved for Implementation: Sgd. Engr. Carlos N. Santos Jr. General Manager Date: 7/10/24
 Conforme: Sgd. EDITH M. ORTIZ LUIS Admin. Office Supplier/ Date: 7/11/24

Fund Cluster: CAPEX BUR No. 24-06-0634 Date: 06/28/2024
 Funds Available: _____ Amount: 135,103.00