



# Santa Maria WATER DISTRICT

**BAC Resolution No.** PROC-BCR-2024-05-103  
**Date** 05/23/2024  
**Name of Project** SUPPLY AND INSTALLATION OF GLASS PARTITIONS FOR CONFERENCE AREAS AT 2ND AND 3RD FLOOR OF SMWD BUILDING

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

|                  |  |
|------------------|--|
| PR /WR Nos.      | GS-2024-01-011   |
| Division/Section | GENERAL SERVICES DIVISION  |
| Purpose          | To provide glass partitions for conference areas at 2nd and 3rd floor of SMWD Building |
| Total ABC        | ₱340,000.00  |

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

|                     |                         |
|---------------------|-------------------------|
| Mode Of Procurement | SMALL VALUE PROCUREMENT |
|---------------------|-------------------------|

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

|                   |            |
|-------------------|------------|
| Ads/ Posting Date | 05/16/2024 |
|-------------------|------------|

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

|                           |              |
|---------------------------|--------------|
| Abstract of Quotation No. | A2024-05-164 |
| Date                      | 05/22/2024   |

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

#### LOWEST AND RESPONSIVE QUOTATION

|               |  |
|---------------|--|
| Supplier      | ALUFLEX ALUMINUM AND STEEL WORKS ✓                       |
| Contract Cost | ₱325,000.00 ✓  |
| Payment Terms | PLS. REFER TO PAYMENT RATE & SCHEDULE SPECIFIED IN TOR ✓ |

RESOLVED FINALLY, at the Santa Maria Water District's Office. Santa Maria, Bulacan this 20th day of May Year 2024

Sgd. *5/23/2024*  
**MARIA LEONORA S. ROMARATE**  
 BAC- Chairperson

Sgd. *05/27/2024*  
 Mary Diana S. Dela Cruz, CPA  
 BAC Member -Financial

Sgd. *05/21/2024*  
 Atty. Joshua E. Bautista  
 BAC Member -Legal

Sgd. *27 MAY 2024*  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Approved by:

Sgd. *5/26/24*  
 Engr. Carlos N. Santos Jr.  
 General Manager

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2024-05-080

May 29, 2024

Emma Angelica B. Aguado  
Proprietor  
ALUFLEX ALUMINUM AND STEEL WORKS  
0596-A Caypombo Santa Maria, Bulacan

### SUPPLY AND INSTALLATION OF GLASS PARTITIONS FOR CONFERENCE AREAS AT 2ND AND 3RD FLOOR OF SMWD BUILDING

PR/WR: GS-2024-01-011

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : PROC-BCR-2024-05-103  
**Contract Cost** : ₱325,000.00  
**Amount in Words** : Three Hundred Twenty Five Thousand Pesos  
**Purchase/Work Order No.** : 2024-05-0071  
**Date Issued** : 05/28/2024

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd.  
**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**Conforme:**

Printed Name: Jose Aguado  
Signature: Sgd.  
Date: 6-21-24



# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2024-06-079

June 04, 2024

Emma Angelica B. Aguado  
Proprietor  
ALUFLEX ALUMINUM AND STEEL WORKS  
0596-A Caypombo Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND INSTALLATION OF GLASS PARTITIONS FOR CONFERENCE AREAS AT 2ND AND 3RD FLOOR OF SMWD BUILDING  
**Purchase/Work Order No.** : 2024-05-0071  
**Date Approved** : 06/03/2024  
**Contract Cost** : ₱325,000.00  
**Amount in Words** : Three Hundred Twenty Five Thousand Pesos

Very truly yours,

Sgd.

**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Jose Aguado  
Signature: Sgd.  
Date: 0-0-24





## WORK ORDER

**WR No.:** GS-2024-01-011      **Date:** 01/17/24      **WO No.:** 2024-05-0071  
**AOQ No.:** A2024-05-164      **Date:** 05/22/24      **Philgeps Reference No.:** \_\_\_\_\_      **Date:** 05/28/24

The Work Order is hereby awarded to **ALUFLEX ALUMINUM AND STEEL WORKS** with business address at 0596-A Caypombo Santa Maria, Bulacan for work items as described below:

**TIN:** 751-494-446-000       VAT       **NON-VAT**      **Mode of Procurement** Negotiated Procurement - Small Value Procurement      **Payment Term:** 15% DP; full payment within 30 days upon rece

| No. | Work Items  | Quantity | Unit | Amount     | Condition  |
|-----|---|----------|------|------------|--|
| 1   | Construction/installation of Glass Partitions for 3 conference areas @3/F (P195,000.00) and 2 conference areas @2/F (P130,000.00) | 1        | LOT  | 325,000.00 | Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services |

Total Agreed Price: ₱ 325,000.00

|                                  |  |                                   |   |                            |
|----------------------------------|--|-----------------------------------|---|----------------------------|
| Prepared by:                     | Checked and Verified by:                 | Certified Funds Available:        | Approved for Implementation:              | Conforme:                  |
| Sgd.<br><b>Marichu Y. Ferrer</b> | Sgd.<br><b>Edgardo E. Dela Torre Jr.</b> | Sgd.<br><b>Jovita I. Dalmacio</b> | Sgd.<br><b>Engr. Carlos N. Santos Jr.</b> | Sgd.<br><b>Jose Aguado</b> |
| Procurement Assistant            | End-User/Implementing Unit               | Department Manager B - AFGS       | General Manager                           | Supplier/Contractor        |
| Date: <u>05/28/24</u>            | Date: _____                              | Date: <u>5/29/24</u>              | Date: <u>6/3/24</u>                       | Date: <u>6-4-24</u>        |

Fund Cluster: \_\_\_\_\_      BUR No. \_\_\_\_\_      Date: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_      Amount: \_\_\_\_\_