



Santa Maria WATER DISTRICT

NOTICE OF AWARD

NOA-2024-01-009

January 26, 2024

Mr. Roberto Cruz
Service Manager
TOYOTA BALINTAWAK, INC.
EDSA cor. V. Ang & Gen. Evangelista St.
136 Caloocan City

Re: Repairs and Maintenance of SMWD'S Toyota Service Vehicles: Toyota Revo SGR 613, Fortuner TXI 261, Toyota Innova ALA 1080, Hi-Ace Van P5B809, and nine (9) Lite-Ace S9 F920, Lite-Ace S8 YO77, Lite Ace S9 B990, Lite-Ace S9 VO33, Z4G231, Z2B349, X2B359, Z4K467 and MV68 (new)

Dear Mr. Cruz:

Please be informed that the above stated project is hereby awarded to **TOYOTA BALINTAWAK, INC.**, under Direct Contracting modality. The service contract shall be for a period of one (1) year, retroactively effective on January 1, 2024 and will end on December 31, 2024. For the scope of work, obligation of the contractor, project duration, terms of payment, and other concern the Terms of Reference (TOR) shall govern.

The total amount of the contract is Three Hundred Twenty-Three Thousand Two Hundred Eighty-Five Pesos (PhP323,285.00) which is intended for the whole duration of the project. Payment shall only be made on the actual works performed and completed (Ref. TOR Article VIII – Payment Terms)

Accordingly, you are requested or your duly authorized representative (covered with such authority) to sign the Contract upon advice from Santa Maria Water District.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations stipulated in the Contract Agreement.

Very truly yours,

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By: _____ Sgd.
Printed Name: ROBERTO CRUZ JR
Signature: _____ Sgd.



Santa Maria WATER DISTRICT

BAC Resolution No. PROC-BCR-2024-01-010
Date 01/11/2024
Name of Project REPAIRS & PREVENTIVE OF SANTA MARIA WATER DISTRICT'S SERVICE VEHICLES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos.	WR#GS-2023-12-052
Division/Section	TOYOTA BALINTAWAK, INC.
Purpose	To repair, replace defective parts and for preventive maintenance schedule of Toyota brand service vehicles
Total ABC	₱323,285.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement	SMALL VALUE PROCUREMENT
---------------------	-------------------------

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	01/04/2024
-------------------	------------

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No.	A2024-01-010
Date	01/11/2024

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

SINGLE CALCULATED AND RESPONSIVE QUOTATION

Supplier	TOYOTA BALINTAWAK INC.
Contract Cost	₱323,285.00 ✓
Payment Terms	PLS. REFER TO SECTION VIII OF THE TOR ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 11th day of January Year 2024

Sgd. 1/12/2024
MARIA LEONORA S. ROMARATE
 BAC- Chairperson

Sgd. 01/17/2024
 Atty. Joshua E. Bautista
 BAC Member -Legal

Sgd. 01/17/2024
 Mary Daffa S. Dela Cruz, CPA
 BAC Member -Financial

Sgd. 1/18/2024
 Engr. Edgardo E. dela Torre, Jr.
 BAC Member - Technical

Sgd. 1/11/2024
 Ginabelle G. Datolayta
 BAC- End User

Approved by:

Sgd. 1/18/24
Engr. Carlos N. Santos Jr.
 General Manager





Santa Maria WATER DISTRICT

NOTICE OF AWARD

NOA-2024-01-009

January 26, 2024

Mr. Roberto Cruz
Service Manager
TOYOTA BALINTAWAK, INC.
EDSA cor. V. Ang & Gen. Evangelista St.
136 Caloocan City

Re: Repairs and Maintenance of SMWD'S Toyota Service Vehicles: Toyota Revo SGR 613, Fortuner TXI 261, Toyota Innova ALA 1080, Hi-Ace Van P5B809, and nine (9) Lite-Ace S9 F920, Lite-Ace S8 YO77, Lite Ace S9 B990, Lite-Ace S9 VO33, Z4G231, Z2B349, X2B359, Z4K467 and MV68 (new)

Dear Mr. Cruz:

Please be informed that the above stated project is hereby awarded to **TOYOTA BALINTAWAK, INC.**, under Direct Contracting modality. The service contract shall be for a period of one (1) year, retroactively effective on January 1, 2024 and will end on December 31, 2024. For the scope of work, obligation of the contractor, project duration, terms of payment, and other concern the Terms of Reference (TOR) shall govern.

The total amount of the contract is Three Hundred Twenty-Three Thousand Two Hundred Eighty-Five Pesos (Php323,285.00) which is intended for the whole duration of the project. Payment shall only be made on the actual works performed and completed (Ref. TOR Article VIII – Payment Terms)

Accordingly, you are requested or your duly authorized representative (covered with such authority) to sign the Contract upon advice from Santa Maria Water District.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations stipulated in the Contract Agreement.

Very truly yours, . . .

ENGR. CARLOS N. SANTOS, JR.
General Manager

Received By: _____ Sgd.
Printed Name: ROBERTO CRUZ JR
Signature: _____ Sgd.



Santa Maria WATER DISTRICT

NOTICE TO PROCEED

NTP-2024-01-010

January 29, 2024

Mr. Roberto Cruz
Service Manager
TOYOTA BALINTAWAK, INC.
EDSA cor. V. Ang & Gen. Evangelista St.
136 Caloocan City

Re: Repairs and Maintenance of SMWD'S Toyota Service Vehicles: Toyota Revo SGR 613, Fortuner TXI 261, Toyota Innova ALA 1080, Hi-Ace Van P5B809, and nine (9) Lite-Ace S9 F920, Lite-Ace S8 YO77, Lite Ace S9 B990, Lite-Ace S9 VO33, Z4G231, Z2B349, X2B359. Z4K467 and MV68 (new)

Dear Mr. Cruz:

The attached Contract Agreement having been approved, notice is hereby given to TOYOTA BALINTAWAK, INC., that the work may commence on the project, "**Repairs and Maintenance of SMWD'S Toyota Service Vehicles: Toyota Revo SGR 613, Fortuner TXI 261, Toyota Innova ALA 1080, Hi-Ace Van P5B809, and nine (9) Lite-Ace S9 F920, Lite-Ace S8 YO77, Lite Ace S9 B990, Lite-Ace S9 VO33, Z4G231, Z2B349, X2B359. Z4K467 and MV68 (new)**" retroactively effective on January 1, 2024 to December 31, 2024.

Thus, you shall be responsible in performing the services under the terms and conditions of the Contract Agreement.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Santa Maria Water District.

Very truly yours,

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder: _____

Authorized Signature: _____

ROBERTO CRUZ JR.

**PROCUREMENT
PRIORITY**



WORK ORDER

WR No.: GS-2023-12-052 Date: 12/21/23 WO No.: 2024-01-0017
 AOQ No.: A2024-01-010 Date: 01/11/24 Philgeps Refence No. 10456038 Date: 01/19/24

The Work Order is hereby awarded to **TOYOTA BALINTAWAK, INC.** with business address at Edsa Cor. V.Ang & Gen. Evangelista Sts. Caloocan City for work items as described below:

TIN: 000-300-956-00000 VAT NON-VAT Mode of Procurement Negotiated Procurement - Small Value Procurement Payment Term: 15 working days upon receipt of SOA with sales

No.	Work Items	Quantity	Unit	Amount	Condition
1	To repair, replace defective parts and preventive maintenance schedule of Revo SGR 613, Innova ALA 1080, Fortuner TXI 261, Hiace P5B809, and nine (9) Liteace S9F920, S8Y077, S9B990, S9V033, Z4G231, Z2B349, X2B359, Z4K467 and MV68 (new) for the contract period of 1 year commencing on January 1, 2024 to December 31, 2024 (1 lot)- Repairs, Replacement of defective Parts and Preventive Maintenance Schedule.	1	LOT	323,285.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 323,285.00

Prepared by: Sgd. Marichu V. Ferrer Procurement Assistant Date: 01/19/24
 Checked and Verified by: Sgd. Ginabelle G. Datolaya End-User/Implementing Unit Date: 1/19/2024
 Certified Funds Available: Sgd. Jovita I. Dalmacio Department Manager B - AFGS Date: 1/25/24
 Approved for Implementation: Sgd. Engr. Carlos N. Santos Jr. General Manager Date: 1/26/24
 Conforme: Sgd. ROBERTO CRUZ JR. Supplier/Contractor Date: TOYOTA BALINTAWAK, INC.

Fund Cluster: MCOE BUR No. 24-01-0038 Date: 01/19/2024
 Funds Available: 323,285.00 Amount: 323,285.00