



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-05-056

May 05, 2025

Manuel SJ. Joaquin
Proprietor
MSJ TOURS
Gipit, San Jose Patag, Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : BUS RENTAL FOR THE SANTA MARIA WATER DISTRICT-GAD 101 AND MENTAL HEALTH PROGRAM 2025
Purchase/Work Order No. : 2025-05-0044
Date Approved : 05/05/2025
Contract Cost : ₱148,500.00
Amount in Words : One Hundred Forty Eight Thousand Five Hundred Pesos

Very truly yours, _____

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: MANUEL SJ. JOAQUIN
Signature: **Sgd**
Date: MAY 08 2025





WORK ORDER

(Admin - Procurement Section)

PRS-FR 010
Mar 2025
Rev. 04

WR No.:	A-2025-03-011	Date:	3/27/2025	WO No.:	2025-05-0044
AOQ No.:	A2025-04-121	Date:	5/2/2025	Philgeps Reference No.	11987351
The Work Order is hereby awarded to MSJ TOURS with business address at <u>Gipit, San Jose Patag, Santa Maria, Bulacan</u> for work items as described below:					
TIN:	215-135-550-00000	<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	Mode of Procurement	Negotiated Procurement - Small Value Procurement	Payment Term: Check Payment

No.	Work Items	Quantity	Unit	Amount	Condition
1	To provide transportation to SMWD employees on May 9-11, 2025 3 Bus Service for the SMWD three (3) day activity Pick-up at SMWD Drop-off at Vista Venice Morong Bataan Pick-up at Vista Venice Morong Bataan Drop-off at SMWD -Latest vehicle model in a good working condition -Max of 50 seating capacity -Must be duly registered -Must have RFID stickers installed -Driver with valid Professional Driver's License	1	LOT	148,500.00	Payment shall be based on the actual quantity completed and accepted. The SMWD reserves the right to change portion or part of this Work Order. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered services

Total Agreed Price: ₱ 148,500.00 ✓

Prepared by:	Checked and Verified by:	Certified Funds Available:	Approved for Implementation:	Conforme:
Sgd <u>Maria Lourdes V. German</u> Procurement Assistant	Sgd <u>Jasmin V. Jose</u> End-User/Implementing Unit	Sgd <u>Jovita I. Dalmacio</u> Department Manager B - AFGS	Sgd <u>Engr. Carlos N. Santos Jr.</u> General Manager	Sgd <u>MANUEL V. JOAQUIN</u> Supplier/Contractor
Date:	Date: 5-2-25	Date: 5/2/25	Date: 5/5/25	Date: MAY 08 2025
Fund Cluster:	BUR No.	Date:		
Funds Available:	Amount:			

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

Sgd 05/02/25



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2025-05-059

May 02, 2025

Manuel SJ. Joaquin
Proprietor
MSJ TOURS
Gipit, San Jose Patag, Santa Maria, Bulacan

BUS RENTAL FOR THE SANTA MARIA WATER DISTRICT-GAD 101 AND MENTAL HEALTH PROGRAM 2025

PR/WR: A-2025-03-011

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.	:	BCR-2025-04-078
Contract Cost	:	₱148,500.00
Amount in Words	:	One Hundred Forty Eight Thousand Five Hundred Pesos
Purchase/Work Order No.	:	2025-05-0044
Date Issued	:	05/02/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours.

Sgd
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: MANUEL SJ. JOAQUIN
Signature: **Sgd**
Date: MAY 02 2025



BAC Resolution No. BCR-2025-04-078
Date 04/30/2025
Project BUS RENTAL FOR THE SANTA MARIA WATER DISTRICT - GAD 101 AND MENTAL HEALTH PROGRAM 2025

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The **WorkRequest** (WR) was received by the procurement with the following details:

PR/WR Nos.	WR#A-2025-03-011
Division/Section	Administrative Division
Purpose	To provide transport services for the employees to the venue of GAD activities on May 9-11, 2025.
Total ABC	

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	04/25/2025
Philgeps Reference No.	11987351

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2025-04-121
Date	04/29/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby **RESOLVED**, as it is hereby **RESOLVED**, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

Lowset Calculated and Responsive Quotation

Supplier/Contractor	MSJ TOURS
Contract Cost	₱148,500.00
Payment Terms	Full payment on the day of the trip

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 23rd day of April 2025

Sgd 5/2/2025
Maria Leonida S. Romarate
BAC- Chairperson

Sgd 04/30/2025
Mary Diana S. dela Cruz, CPA
BAC Vice-Chairperson

Sgd 2025
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Sgd 4/30/2025
Atty. Joshua E. Bautista
BAC Member -Legal

Sgd 04-30-2025
Jasmin Jose
BAC Member - End User

Approved by:

Sgd 4/30/25

Sgd
Engr. Carlos N. Santos Jr. c/s/m
General Manager
"YOUR OBLIGATION
YOUR CONVENIENCE, OUR SERVICE"

