

July 17, 2025

P-RFQ No. 2025-090

**REQUEST FOR QUOTATION**

**SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENTS  
(A-2025-05-019)**

The Santa Maria Water District (SMWD) hereinafter referred to as “the Purchaser”, through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the project, “**SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENTS**” through Small Value Procurement (Sec. 34 of R.A. No. 12009) with Approved Budget for the Contract (ABC) of Two Hundred Seventy-Three Thousand Eight Hundred Ninety-Five Pesos and Eighty-Two Centavos Only (**₱273,895.82**).

	Description	Qty	Unit	Unit Cost	Total Amount
1	<b>ANDROID PHONE</b> Operating System: At least Android 13; Any Chipset; CPU: Octa Core; Ram: At least 4GB; Internal Memory: 64 GB; Display Size: 6 - 7 inches; Network: LTE / 4G / 5G; Communication: WIFI / Bluetooth; Rear Camera: At least 50 MP; Front Camera: At least 10 MP; Battery: At least 5000 mAh	3	UNIT		
2	<b>ANDROID TABLET DEVICE</b> Operating System: At least Android 13; Any Chipset; CPU: Octa Core; Ram: At least 4GB; Internal Memory: 64 GB; Sim: Nano-Sim; Display Size: 8 - 10 inches; Cellular Connectivity: GSM / HSPA / LTE / 4G / 5G; Communication: WIFI / Bluetooth; Rear Camera: At least 8 MP; Front Camera: At least 2 MP; Battery: Li-Po At least 5000 mAh; with Stylus Pen, Tablet Case and Screen Protection/Tempered Glass	3	PC		
3	<b>FLASH DRIVE 32GB</b> Interface: At least USB 2.0	5	PC		
4	<b>LABEL PRINTER</b> Display Type: Smartphone Only; Media Type: Tze tape; Available Tape: 3.5mm, 6mm, 9mm, 12mm, 18mm, 24mm; Print Speed: 30mm/sec; Cutter: Auto (half and full); Power Source: AC Adapter, Rechargeable Batteries	1	PC		
5	<b>PORTABLE BLUETOOTH PRINTER</b> Bluetooth Version: At least 4.0; Printing Method: Thermal Printing; Resolution: At least 203 dpi; Printing Speed: 50-89.9mm/s; Standby Time: At least 100H; Battery Capacity: At least 1500mAh; Paper Type: Thermal Paper; Paper Form: Roll Type; Paper Size: 58mm	11	UNIT		
6	<b>PORTABLE BLUETOOTH PRINTER 4"</b> Android, Apple iOS; Windows Connectivity; Bluetooth Specifications: 4.1 EDR + LE; Fast roaming 802.11r supported USB On-The-Go ports (with optional strain relief); MIL-STD 810G certified for drop and shock; Tolerance of multiple drops from 6.6 ft./2 m to concrete;	1	UNIT		



	Dual-sided tear bar which allows for clean tears in either direction; Supports vertical and horizontal printing; Center loading adjustable for variable roll widths; XML support; Resident fixed and scalable fonts; Operating System: Link-OS™ printer operating system; Resolution: 203dpi (8 dots per mm); Memory: 256MB RAM, 512MB Flash (standard); 8MB RAM, 64MB Flash (user available); Maximum Print Width: up to 4.09 in./104mm; Maximum Print Speed: Up to 5 in./127 mm per second (with Draft Mode enabled); Maximum Print Length: 39 in. Power: 3250 mAh (nominal), removable, rechargeable Power Precision + Li-Ion battery, with optional 6500 mAh extended battery	1	UNIT		
7	PRINTER DOT MATRIX LQ310 Narrow Carriage 24-pin SIDM; High 416 CPS print speed at 12CPI; 10,000 power on hour MTBF; USB, Serial and Parallel ports; Print Method: Impact dot matrix	4	UNIT		
	*** nothing follows ***				

Likewise, it is understood that Purchaser's specifications are minimum requirements. The Bidder/Supplier may offer higher specifications or additional items, if any. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009 (New Government Procurement Reform Act).

It is the intent of the Purchaser to evaluate the quotation for the item and award will be made to the quotation resulting in the overall lowest cost, meeting purchaser's technical specifications.

Pursuant to Appendix A "Documentary Requirement for Alternative Methods of Procurement of Annex "H: of 2016 revised IRR of RA No. 9184, the following documents are required to be submitted along with your quotation/proposal.

1. PhilGEPS Registration Number
2. Mayor's/Business Permit
3. Omnibus Sworn Statement – an unnotarized omnibus sworn statement can be submitted along with the quotation/proposal provided that a notarized copy shall be submitted prior to confirmation of the award by the supplier/contractor.

Additional Requirements to be Submitted along with your quotation/proposal:

1. Photo Copy of Sample Sales/Service Invoice (SI)
2. Certificate of Registration (BIR FORM 2303)

Failure to meet any one of the aforementioned requirements will result to rejection of your proposal/quotation.

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations exceeding the Approved Budget for the Contract shall be rejected.

Payment shall be through check and advance payment is not allowed.

The duly accomplished quotation form may be typewritten or handwritten and may be placed in sealed envelope marked **SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENTS** (RFQ No. 2025-090) and must be submitted on or before **July 25, 2025, 11:00AM** at the SMWD main office. It may also be sent via electronic mail on our official email address



at [smwdbulacan@yahoo.com](mailto:smwdbulacan@yahoo.com) on the specified time stated above and address to the **BAC Chairperson, Ms. Maria Leonora S. Romarate**.

Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same.

The delivery period shall be based on the agreement made with the supplier from the receipt of the Purchase Order (PO). The supplier should inform the purchaser at least two (2) days before the date of delivery. The Purchaser shall have the right to reject or to return the items that will be declared defective and non-compliant with the specifications. The delivery will be made only during working days from 8:00 AM to 5:00 PM.

**DELIVERY SITE:** General Services Division of SMWD located at 301 J. P. Rizal St., Dulong Bayan, Santa Maria, Bulacan.

The Santa Maria Water District reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. SMWD also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

**Prepared by:**

Sgd  
**Romel P. Lazaga**  
Procurement Analyst

**Noted by:**

Sgd  
**Maria Leonora S. Romarate**  
BAC Chairperson