



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2025-04-037

April 02, 2025

Arlene V. Go  
Sales Executive  
A.R.C.E PLUMBING SUPPLIES TRADING  
L36 B14 Ph 1 Northville 4 Lambakin Marilao, Bulacan

### SUPPLY AND DELIVERY OF METER GASKET AND TEFLON

PR/WR: CSD-2025-01-003, MAINT-2025-01-002

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : BCR-2025-01-0013  
**Contract Cost** : ₱113,907.50  
**Amount in Words** : One Hundred Thirteen Thousand Nine Hundred Seven Pesos And Fifty Centavos  
**Purchase/Work Order No.** : B202503-0077  
**Date Issued** : 03/31/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

**ENGR. CARLOS N. SANTOS, JR.**

General Manager

Sgd

**Conforme:** **ARLENE V. GO**  
**Printed Name:** 0975-376-0794  
**Signature:** \_\_\_\_\_  
**Date:** 04-25-2025





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2025-04-040

April 14, 2025

Arlene V. Go  
Sales Executive  
A.R.C.E PLUMBING SUPPLIES TRADING  
L36 B14 Ph 1 Northville 4 Lambakin Marilao, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF METER GASKET AND TEFLON  
**Purchase/Work Order No.** : B202503-0077  
**Date Approved** : 04/11/2025  
**Contract Cost** : ₱113,907.50  
**Amount in Words** : One Hundred Thirteen Thousand Nine Hundred Seven Pesos And Fifty Centavos

Very truly yours,

Sgd  
ENGR. CARLOS N. SANTOS, JR.  
General Manager

I acknowledge receipt of this Notice  
Sgd  
Printed Name: ARLENE V. GO  
Signature: 0975 376 0704  
Date: 04-25-2025





# Santa Maria WATER DISTRICT

03/31/2025

## PURCHASE ORDER

**Supplier:** A.R.C.E PLUMBING SUPPLIES TRADING  
**Address:** L36 B14 Ph 1 Northville 4 Lambakin Marilao, Bulacan  
**TIN:** 312-831-682-00000  VAT  NON-VAT  
**Philgeps Ref. No.:** 11682076  
**Mode of Procurement:** Negotiated Procurement - Small Value Procurement

**P.O. No.:** B202503-0077  
**Date:** 03/31/2025  
**P.R. No.:** CSD-2025-01-003,  
 MAINT 2025-01-002  
 01/14/2025, 01/08/2025  
**Date:**  
**AOQ No.:** A2025-01-020  
**Date:** 01/31/2025

**Gentlemen:**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:**  
**Warranty:**

**Delivery Term:** 7-15 days upon receipt of ti  
**Payment Term:** 30 Days  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2TEF	PC	TEFLON 3/4" X 10 meters, PTFE material	8,338.0	8.75	72,957.50
2MG	PC	METER GASKET silicone, 24.5mm outer dia., 16mm ir *** NOTHING FOLLOWS ***	2,600.0	15.75	40,950.00

**(Total Amount in Words)** One Hundred Thirteen Thousand Nine Hundred Seven Pesos And Fifty Centavos Only **₱3,907.50**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**

Sgd  
**ARLENE V. GO**  
 0975-376-0794  
 Signature over Printed Name of Supplier

Date: 4/11/25  
 Sgd

**Very truly**

Sgd  
**ENGR. CARLOS N. SANTOS JR.**  
 General Manager

Date: 4/11/25

Fund Cluster: Jovita I. Dalmacio MCOE  
 Funds Available: Department Manager B

ORS/BURS No.: 25-04-0084  
 Date of the ORS/BURS: 04/03/2025  
 Amount: 113,907.50



# Santa Maria WATER DISTRICT

**BAC Resolution No.** BCR-2025-01-013  
**Date** 01/31/2025  
**Name of Project** SUPPLY AND DELIVERY OF METER GASKET AND TEFLON

## BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos. CSD-2025-01-003/MAINT-2025-01-002  
 Division/Section CUSTOMER SERVICE DIVISION & MAINTENANCE DIVISION *jt*  
 Purpose To be used for new water meter installation, rehab, repairs, and maintenance purposes  
 Total ABC ₱140,642.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 01/23/2025

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No. A-2025-01-020  
 Date 01/31/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

### COMPLIANT AND RESPONSIVE QUOTATION

Supplier A.R.C.E PLUMBING SUPPLIES TRADING ✓  
 Contract Cost ₱113,907.50 ✓  
 Payment Terms W/IN 30 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 31st day of January Year 2025

Sgd 2/4/2025

MARIA LEONORA S. ROMARATE  
BAC- Chairperson

Sgd 01/04/2025  
 Mary Diana S. Dela Cruz, CPA  
 BAC Member -Financial

Sgd 01/04/2025  
 Atty. Joshua E. Bautista  
 BAC Member -Legal

Sgd  
 Engr. Edgardo E. dela Torre, Jr.  
 BAC Member - Technical

Sgd 04 FEB 2025  
 ENGR. ANGELO A. REYES  
 BAC Member - End user

Approved by:

Sgd 2/29/25  
 Engr. Carlos N. Santos Jr.  
 General Manager  
 YOUR WATER, OUR OBLIGATION  
 YOUR CONVENIENCE, OUR SERVICE

Sgd 01/31/25

