



## NOTICE OF AWARD

NOA-2025-06-087

June 26, 2025

Francisco V. Vales, JR.  
Director IV  
NATIONAL PRINTING OFFICE  
EDSA cor. NIA Road, Diliman, QC

### SUPPLY AND DELIVERY OF OFFICIAL RECEIPTS

PR/WR: F-2025-05-002

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

<b>BAC Resolution No.</b>	:	BCR-2025-06-0114
<b>Contract Cost</b>	:	₱936,000.00
<b>Amount in Words</b>	:	Nine Hundred Thirty Six Thousand Pesos
<b>Purchase/Work Order No.</b>	:	B202506-0155
<b>Date Issued</b>	:	06/17/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

#### Conforme:

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





**NOTICE TO PROCEED**  
NTP-2025-06-082

June 26, 2025

Francisco V. Vales, JR.  
Director IV  
NATIONAL PRINTING OFFICE  
EDSA cor. NIA Road, Diliman, QC

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF OFFICIAL RECEIPTS  
**Purchase/Work Order No.** : B202506-0155  
**Date Approved** : 06/20/2025  
**Contract Cost** : ₱936,000.00  
**Amount in Words** : Nine Hundred Thirty Six Thousand Pesos

Very truly yours,

Sgd

**ENGR. CARLOS N. SANTOS, JR.**  
General Manager

**I acknowledge receipt of this Notice on:**

Printed Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_





06/17/2025 8:44:24am

06/17/2025

**Santa Maria**  
WATER DISTRICT

Page 1 of 1

**PURCHASE ORDER**

**Supplier:** NATIONAL PRINTING OFFICE  
**Address:** EDSA cor. NIA Road, Diliman, QC  
**TIN:** 000-769-754-000 ☐ VAT ☒ NON-VAT  
**Philgeps Ref. No.:** \_\_\_\_\_  
**Mode of Procurement:** Negotiated Procurement - Agency-to-Agency

**P.O. No.:** B202506-0155  
**Date:** 06/17/2025  
**P.R. No.:** F-2025-05-002  
**Date:** 05/28/2025  
**AOQ No.:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**Gentlemen:**

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
**Date of Delivery:** \_\_\_\_\_  
**Warranty:** \_\_\_\_\_

**Delivery Term:** 30 days upon receipt of P.C  
**Payment Term:** Check Payment  
**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
D-ORC	BOX	OFFICIAL RECEIPT COLLECTORS Size: 7" x 5 1/2"; carbonless paper; *** NOTHING FOLLOWS *** 2 ply; 1,000 sets/box	240.0	3,900.00	936,000.00

**(Total Amount in Words)** Nine Hundred Thirty Six Thousand Pesos Only

936,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

**Conforme:**

Very truly you

Sgd

ENGR. CARLOS M. SANTOS JR.

General Manager

Signature over Printed Name of Supplier

Date:

Date:

**Fund Cluster :** Jovita I. Dalmacio MOOE  
**Funds Available :** Department Manager B

Sgd

**ORS/BURS No. :** 25-06-0171  
**Date of the ORS/BURS:** 06/17/2025  
**Amount :** 936,000.00

Sgd 6/17/25

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

ADM-PR 004  
Mar 2021  
Rev. 01



BAC Resolution No. : BCR-2025-06-0114  
Date: : 6/25/2025  
Project: : SUPPLY AND DELIVERY OF OFFICIAL RECEIPTS

**BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT**

WHEREAS, The Purchase Request (PR) was received by the procurement with the following details:

PR Nos.: : F-2025-05-002  
Division/Section : Finance Division  
Purpose : To purchase official receipts to be issued to concessionaires as evidence of payment for SMWD daily operations  
Total ABC : ₱1,404,000.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement : Agency to Agency

WHEREAS, The Purchase Requests (PR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date : N/A  
Philgeps Reference No. : N/A

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. : N/A  
Date : N/A

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

**Reliable Government Printing Office**

Supplier : NATIONAL PRINTING OFFICE  
Contract Cost : ₱936,000.00  
Payment Terms : Check Payment

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 25th of June Year 2025

Sgd

Maria Leonora S. Romarate  
BAC- Chairperson

Sgd

Atty. Joshua E. Bautista  
BAC Member -Legal

Sgd

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Sgd

Mary Liana S. Dela Cruz, CPA  
BAC Member -Financial

Sgd

Mark McKie D.J Porciuncula  
BAC Member - End-user

Approved by:

Sgd

Engr. Carlos N. Santos Jr.  
General Manager

"YOUR WATER, OUR OBLIGATION  
YOUR CONVENIENCE, OUR SERVICE"



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