



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-06-063

June 05, 2025

Renie Boy Becite
Authorized Representative
UPRIGHT STORAGE SOLUTIONS PH INC.
Lot 1233-B-6-E Barangay Banlic, Calamba, Laguna

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF STEEL RACK AND FILING CABINET
Purchase/Work Order No. : B202506-0136
Date Approved : 06/04/2025
Contract Cost : ₱185,000.00
Amount in Words : One Hundred Eighty Five Thousand Pesos

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Renie B. Becite
Signature: Sgd
Date: June 4, 2025





06/03/2025 10:09:46am

06/03/2025

Santa Maria
WATER DISTRICT

Page 1 of 1

PURCHASE ORDER

Supplier: UPRIGHT STORAGE SOLUTIONS PH INC.

Address: Lot 1233-B-6-E Barangay Banlic, Calamba, Laguna

TIN: 777-030-816-00000



VAT



NON-VAT

Philgeps Ref. No.: 11995280

Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202506-0136

Date: 06/03/2025

P.R. No.: GS-2025-04-035

Date: 04/04/2025

AOQ No.: A2025-05-127

Date: 05/06/2025

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan

Date of Delivery:

Warranty:

Delivery Term: 6-8 weeks upon receipt of I

Payment Term: 30 Days

Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
5E-FCS	UNIT	FILING CABINET STEEL - 50" (H) X 33 - 1/2" (W) X 18" (D) Lateral; 4 Drawers; Color: Beige, etc	5.0	15,000.00	75,000.00
6FF-SRM	UNIT	STEEL RACK - MODULAR, GAUGE 14 Steel fabricated on Coiled Rolled Sheet *** NOTHING FOLLOWS *** color: Gray, powder coated, 5 layers. 4 tiers adjustable, 90 cm (L) x 45 cm (W) x 5 ft. (H), ft up to 300 kg. wt capacity.	10.0	11,000.00	110,000.00

(Total Amount in Words) One Hundred Eighty Five Thousand Pesos Only

85,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Sgd

Renie T. Dele 6-10-2025
Signature over Printed Name of Supplier

Date:

Sgd

Fund Cluster: Jovitau Daimacio
Funds Available: Department Manager B

Very truly you

Sgd

ENGR. CARLOS N. SANTOS JR.

General Manager

Date:

6/04/25

ORS/BURS No.:

25-06-0145

Date of the ORS/BURS:

06/03/2025

Amount:

185,000.00

ADM-PR 004
Mar 2021
Rev. 01

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

1572



Santa Maria WATER DISTRICT

NOTICE OF AWARD

NOA-2025-06-068

June 03, 2025

Renie Boy Becite
Authorized Representative
UPRIGHT STORAGE SOLUTIONS PH INC.
Lot 1233-B-6-E Barangay Banlic, Calamba, Laguna

SUPPLY AND DELIVERY OF STEEL RACK AND FILING CABINET PR/WR: GS-2025-04-035

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : BCR-2025-05-086
Contract Cost : ₱185,000.00
Amount in Words : One Hundred Eighty Five Thousand Pesos
Purchase/Work Order No. : B202506-0136
Date Issued : 06/03/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Renie Boy Becite
Signature: Sgd
Date: June 10, 2025



BAC Resolution No. BCR-2025-05-086
Date 05/21/2025
Project **SUPPLY AND DELIVERY OF STEEL RACK AND FILING CABINET**

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The **WorkRequest** (WR) was received by the procurement with the following details:

PR/WR Nos.	GS-2025-04-035
Division/Section	GENERAL SERVICES DIVISION
Purpose	To be used for an organized filing of documents in the Archives center - 2nd level
Total ABC	₱194,000.00 ✓

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	04/29/2025
Philgeps Reference No.	11995280

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2025-05-127
Date	05/06/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby **RESOLVED**, as it is hereby **RESOLVED**, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

COMPLIANT AND RESPONSIVE QUOTATION

Supplier/Contractor	UPRIGHT STORAGE SOLUTIONS PH INC. ✓
Contract Cost	₱185,000.00 ✓
Payment Terms	within 30 days upon receipt of the items

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 21st day of May 2025

Sgd
Maria Leonora S. Romarate
BAC- Chairperson

5/29/2025

Sgd
Mary Diana S. dela Cruz, CPA
BAC Vice-Chairperson

05/29/2025

Sgd
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

27 MAY 2025

Sgd
Atty. Joshua E. Bautista
BAC Member - Legal

05/27/2025

Sgd
Mark Mackie D.J. Porciuncula
BAC Member - End User

05/27/25

Approved by:

Sgd
Engr. Carlos N. Santos Jr.
General Manager

5/30/25

Sgd

