



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2025-04-055

April 24, 2025

Rina Vergara
Authorized Representative
AR SQUARE TRADING AND CONSTRUCTION
865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan

SUPPLY AND DELIVERY OF VARIOUS HAND TOOLS AND CONSTRUCTION SUPPLIES

PR/WR: A-2025-01-004, A-2025-01-005, GS-2025-02-011

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.	:	BCR-2025-04-069
Contract Cost	:	₱16,234.50
Amount in Words	:	Sixteen Thousand Two Hundred Thirty Four Pesos And Fifty Centavos
Purchase/Work Order No.	:	B202504-0106
Date Issued	:	04/23/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd
ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: RINA S. VERGARA
Signature: Sgd
Date: 05/08/25



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-05-053

May 05, 2025

Rina Vergara
Authorized Representative
AR SQUARE TRADING AND CONSTRUCTION
865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	SUPPLY AND DELIVERY OF VARIOUS HAND TOOLS AND CONSTRUCTION SUPPLIES
Purchase/Work Order No.	:	B202504-0106
Date Approved	:	04/30/2025
Contract Cost	:	₱16,234.50
Amount in Words	:	Sixteen Thousand Two Hundred Thirty Four Pesos And Fifty Centavos

Very truly yours,

Sgd
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: RINA U. VERGARA
Signature: Sgd
Date: 05/08/25





04/23/2025 11:43:46am

Santa Maria
WATER DISTRICT

Page 1 of 1

PURCHASE ORDER

Supplier: AR SQUARE TRADING AND CONSTRUCTION
Address: 865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan
TIN: 277-075-079-000 ☒ VAT ☐ NON-VAT
Philgeps Ref. No.: 11948881
Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202504-0106
Date: 04/23/2025
P.R. No.: A-2025-01-004, A-2025-01-005,
CG-2025-02-011
Date: 01/16/2025, 01/13/2025,
02/14/2025
AOQ No.: A2025-04-107
Date: 04/23/2025

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan**Date of Delivery:****Warranty:****Delivery Term:** For Pick-up**Payment Term:** 30 Days**Form of Payment:** Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4A-CT12	PACK	CABLE TIE NO.12 4.8 x 300mm	15.0	138.00	2,070.00
4L-CD4	PC	CUTTING DISK 4	250.0	17.00	4,250.00
4C-ETB	ROLL	ELECTRICAL TAPE BIG 19mm x 20m x 0.17mm	10.0	625.00	6,250.00
4OD-PLS	PC	PADLOCK, SINGLE ALL WEATHER 51mm	3.0	866.00	2,598.00
4OD-PSD	PC	PHILLIPS SCREW DRIVER 2 X 150MM	1.0	221.50	221.50
4OD-RT	PC	RING TERMINAL, 38mm	10.0	65.00	650.00
B-STR	PC	STAIN REMOVER 250g	1.0	195.00	195.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Sixteen Thousand Two Hundred Thirty Four Pesos And Fifty Centavos Only

P6,234.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Sgd

RINA S. MERCARA

Signature over Printed Name of Supplier

Date: 04/23/25

Very truly yours.

Sgd

ENGR. CARLOS N. SANTOS JR.

General Manager

Date: 4/26/25

Fund Cluster : Jovita I. Dalmacio
Funds Available : Department Manager B Sgd**ORS/BURS No. :** 25-04-18
Date of the ORS/BURS: 4/28/25
Amount : 16,234.50ADM-PR 004
Mar 2021
Rev. 01

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

0958

BAC Resolution No. BCR-2025-04-069
Date 04/11/2025
Project SUPPLY AND DELIVERY OF VARIOUS HAND TOOLS AND CONSTRUCTION SUPPLIES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The **WorkRequest** (WR) was received by the procurement with the following details:

WR Nos.	A-2025-01-004/005, GS-2025-02-011, WR-2025-03-021
Division/Section	Administrative, Gen. Services, & Water Resource Division
Purpose	For repairs & maint. of ICT equipment, pump lowering & other purposes
Total ABC	₱98,256.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	04/05/2025
Philgeps Reference No.	11948881

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2025-04-107
Date	04/11/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby **RESOLVED**, as it is hereby **RESOLVED**, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

Responsive and most advantageous offer

Supplier	AR SQUARE TRADING AND CONSTRUCTION
Contract Cost	₱16,234.50
Payment Terms	Within 30 days upon receipt of the items

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 11th day of April 2025

Sgd 4/21/2025
Maria Leonora S. Romarate
BAC- Chairperson

Sgd 04/21/2025
Mary Diana S. dela Cruz, CPA
BAC Vice-Chairperson

Sgd 4/21/2025
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Sgd 4/22/2025
Atty. Joshua E. Bautista
BAC Member - Legal
Sgd 4/22/2025
Mark Larkie D. J. Porciuncula
BAC Member - End-user

Approved by:

Sgd 4/22/2025
Engr. Carlos N. Santos Jr.
General Manager

"YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE"

Sgd 4/11/25