



NOTICE OF AWARD

NOA-2025-03-033

March 21, 2025

Luzviminda V. Caluag
Authorized Representative
DLBB PAPEL LAPIS AT IBA PA
Poblacion San Vicente City of Malolos, Bulacan

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

PR/WR: GS-2025-01-001, GS-2025-01-003, GS-2025-01-009, GS-2025-01-005

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.	:	BCR--2025-03-048
Contract Cost	:	₱227,801.00
Amount in Words	:	Two Hundred Twenty Seven Thousand Eight Hundred One Pesos
Purchase/Work Order No.	:	B202503-0065
Date Issued	:	03/19/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: Beverly Grace C. Buccat

Signature: Sgd

Date: March 21, 2025





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-03-029

March 21, 2025

Luzviminda V. Caluag
Authorized Representative
DLBB PAPEL LAPIS AT IBA PA
Poblacion San Vicente City of Malolos, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES
Purchase/Work Order No. : B202503-0065
Date Approved : 03/20/2025
Contract Cost : ₱227,801.00
Amount in Words : Two Hundred Twenty Seven Thousand Eight Hundred One Pesos

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Reverly Grace C. Buccat
Signature: Sgd
Date: March 21, 2025





06/17/2025 8:44:24am

06/17/2025

Santa Maria
WATER DISTRICT

Page 1 of 1

PURCHASE ORDER

Supplier: NATIONAL PRINTING OFFICE
Address: EDSA cor. NIA Road, Diliman, QC
TIN: 000-769-754-000 ☐ VAT ☒ NON-VAT
Philgeps Ref. No.: _____
Mode of Procurement: Negotiated Procurement - Agency-to-Agency

P.O. No.: B202506-0155
Date: 06/17/2025
P.R. No.: F-2025-05-002
Date: 05/28/2025
AOQ No.: _____
Date: _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
Date of Delivery: _____
Warranty: _____

Delivery Term: 30 days upon receipt of P.C
Payment Term: Check Payment
Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
D-ORC	BOX	OFFICIAL RECEIPT COLLECTORS Size: 7" x 5 1/2"; carbonless paper; *** NOTHING FOLLOWS *** 2 ply; 1,000 sets/box	240.0	3,900.00	936,000.00

(Total Amount in Words) Nine Hundred Thirty Six Thousand Pesos Only

936,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Very truly you

Sgd

ENGR. CARLOS M. SANTOS JR.

General Manager

Signature over Printed Name of Supplier

Date: _____

Date: 6/17/25

Fund Cluster : Jovita I. Dalmacio MOOE
Funds Available : Department Manager B

Sgd

ORS/BURS No. : 25-06-0171
Date of the ORS/BURS: 06/17/2025
Amount : 936,000.00

Sgd 6/17/25

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

ADM-PR 004
Mar 2021
Rev. 01



BAC Resolution No. BCR-2025-03-048
Date 03/18/2025
Name of Project SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos. GS-2025-01-001/003/005/009
Division/Section GENERAL SERVICES DIVISION
Purpose To provide various office supplies for the 1st & 2nd qtr requirements of the SMWD
Total ABC ₱313,460.31

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SHOPPING

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 03/14/2025

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No. A2025-03-066
Date 03/10/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

COMPLIANT WITH THE SPECIFICATIONS AND THE MOST ADVANTAGEOUS OFFER TO THE SMWD

Supplier DLBB PAPEL, LAPIS AT IBA PA ✓
Contract Cost ₱261,051.00 ✓
Payment Terms WITHIN 15 DAYS UPON RECEIPT OF THE ITEMS

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 18th day of March Year 2025
Sgd 3/19/2025

MARIA LEONORA S. ROMARATE
BAC- Chairperson

Sgd 03/19/2025
Mary Diana S. Dela Cruz, CPA
BAC Member -Financial

Sgd 03/20/2025
Atty. Joshua E. Bautista
BAC Member -Legal

Sgd 03/18/2025
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Sgd 03/19/2025
Mark Lackie D.J Porciuncula
BAC Member-End User

Approved by: Sgd

Engr. Carlos N. Santos Jr.
General Manager 3/20/25

Sgd 03/18/25