



NOTICE OF AWARD

NOA-2025-05-064

May 30, 2025

Mr. Nestor Prepotente
Proprietor
ATARDAR-TRIPLE 7 PRINTING PRESS ENTERPRISES
Bagbaguin St. Sta. Maria Bulacan

SUPPLY AND DELIVERY OF VARIOUS OFFICIAL FORMS OF SANTA MARIA WATER DISTRICT

PR/WR: F-2025-04-001, GS-2025-01-005

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.	:	BCR-2025-05-082
Contract Cost	:	₱52,000.00
Amount in Words	:	Fifty Two Thousand Pesos
Purchase/Work Order No.	:	B202505-0131
Date Issued	:	05/27/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours.

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name:

Signature:

Date:

NELSON D. PREPOTENTE
Sgd
5/30/25





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-06-065

June 09, 2025

Mr. Nestor Prepotente
Proprietor
ATARDAR-TRIPLE 7 PRINTING PRESS ENTERPRISES
Bagbaguin St. Sta. Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	SUPPLY AND DELIVERY OF VARIOUS OFFICIAL FORMS OF SANTA MARIA WATER DISTRICT
Purchase/Work Order No.	:	B202505-0131
Date Approved	:	06/04/2025
Contract Cost	:	₱52,000.00
Amount in Words	:	Fifty Two Thousand Pesos

Very truly yours,

Sgd
ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: Mr. Nestor D. Prepotente
Signature: **Sgd**
Date: June 9/18/25





05/27/2025 8:52:40am

05/27/2025

Santa Maria

WATER DISTRICT

Page 1 of 1

PURCHASE ORDER

Supplier: ATARDAR TRIPLE 7 PRINTING PRESS ENTERPRISES
 Address: Bagbaguin St. Sta. Maria Bulacan
 TIN: 222-223-640-000 ☒ VAT ☐ NON-VAT
 Philgeps Ref. No.: 12023910
 Mode of Procurement: Negotiated Procurement - Small Value Procurement

P.O. No.: B202505-0131
 Date: 05/27/2025
 P.R. No.: F-2025-04-001, GS-2025-01-005
 Date: 04/22/2025, 01/22/2025
 AOQ No.: A2025-05-131
 Date: 05/15/2025

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan
 Date of Delivery: _____
 Warranty: _____

Delivery Term: 7-15 days upon receipt of F
 Payment Term: 7 Days
 Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
D-JEV	PAD	JOURNAL ENTRY VOUCHER carbonless; duplicate-white/pink; 16	200.0	155.00	31,000.00
C-SAC	PC	SERVICE APPLICATION CARD vellum; 120lbs; 165mm x 215mm	2,000.0	7.00	14,000.00
C-SO	PAD	SERVICE ORDER carbonless; duplicate-white/pink; 2	40.0	175.00	7,000.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Fifty Two Thousand Pesos Only

P 52,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conform: **Sgd**

Very truly,

Sgd

ENGR. CARLOS N. SANTOS JR.
 General Manager

Signature over Printed Name of Supplier

Date: 6/18/25Date: 6/14/25

Fund Cluster : **Sgd** N/A
 Funds Available : Devita T. Dalmacio
Department Manager B
6/4/25

ORS/BURS No. : 25-05-0142
 Date of the ORS/BURS: 05/30/2025
 Amount : 52,000.00

ADM-PR 004
 Mar 2021
 Rev. 01

BAC Resolution No. BCR-2025-05-082
Date 05/16/2025
Project SUPPLY AND DELIVERY OF VARIOUS OFFICIAL FORMS OF SANTA MARIA WATER DISTRICT

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The **WorkRequest** (WR) was received by the procurement with the following details:

PR/WR Nos.	F-2025-04-001, GS-2025-01-005
Division/Section	FINANCE & GENERAL SERVICES DIVISION
Purpose	To provide accountable forms requirements for the year 2025
Total ABC	₱121,900.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date	05/09/2025
Philgeps Reference No.	12023910

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No.	A2025-05-131
Date	05/15/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

Single Calculated and Responsive Quotation

Supplier/Contractor	ATARDAR-TRIPLE 7 PRINTING PRESS ✓
Contract Cost	₱52,000.00 -
Payment Terms	within 7 days upon receipt of the items ✓

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 23rd day of April 2025

Sgd *slm/25*
Maria/Leonora/S. Romarate
BAC- Chairperson

Sgd *05/21/2025*
Mary Diana S. Dela Cruz, CPA
BAC Vice-Chairperson

Sgd *2025*
Engr. Rogelio E. dela Torre, Jr.
BAC Member - Technical

Sgd *slm/2025*
Atty. Joshua E. Bautista
BAC Member -Legal
Sgd *05/19/25*
Mark Lackie D.J. Porciuncula
BAC Member - End User

Approved by:

Sgd *slm/25*
Engr. Carlos N. Santos Jr.
General Manager



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