



03/03/2025 10:49:13am

Santa Maria
WATER DISTRICT

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03/03/2025

PURCHASE ORDERSupplier: AR SQUARE TRADING AND CONSTRUCTIONAddress: 865 Lorenzo Subd. San Vicente, Santa Maria, BulacanTIN: 277-075-079-000 ☒ VAT ☐ NON-VATPhilgeps Ref. No.: 11754000Mode of Procurement: Negotiated Procurement - Small Value ProcurementP.O. No.: B202503-0038Date: 03/03/2025P.R. No.: WR-2025-01-005, MAINT-2025-01Date: 01/10/2025, 01/08/2025AOQ No.: A2025-02-037Date: 02/18/2025

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan

Date of Delivery: _____

Warranty: _____

Delivery Term: 7 days upon receipt of P.OPayment Term: 15 DaysForm of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
4J-A	PC	APRON pvc, chemical resistant; EN467:199	26.0	270.00	7,020.00
4J-DM	PC	DUST MASK	26.0	320.00	8,320.00
4J-HDRG	PAD	HEAVY DUTY RUBBER GLOVES durable & reusable; textured finish	21.0	285.00	5,985.00
4L-FR	PC	FLASHLIGHT RECHARGEABLE	9.0	1,500.00	13,500.00
4I-WRBB	PC	BODY BAG immortal motobag cross/chest bag;	4.0	730.00	2,920.00
4J-RTS	PC	RAINCOAT TERNO STYLE Size: XLarge	5.0	320.00	1,600.00
*** NOTHING FOLLOWS ***					

(Total Amount in Words) Thirty Nine Thousand Three Hundred Forty Five Pesos Only39,345.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Sgd _____

KINA S. TEKALAKA

Signature over Printed Name of Supplier

Date: 03/21/2025

Sgd _____

Very truly yours,

Sgd _____

ENGR. CARLOS N. SANTOS JR.

General Manager

Date: 3/11/25Fund Cluster: Jovita I. Dalmacio MOOEFunds Available: Department Manager BORS/BURS No.: 25-03-0042Date of the ORS/BURS: 03/04/2025Amount: 39,345.00

ADM-PR 004

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Rev. 01



Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-03-021

March 12, 2025

Rina Vergara

Authorized Representative

AR SQUARE TRADING AND CONSTRUCTION

865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	SUPPLY AND DELIVERY OF VARIOUS PERSONAL PROTECTIVE EQUIPMENTS
Purchase/Work Order No.	:	B202503-0038
Date Approved	:	03/11/2025
Contract Cost	:	₱39,345.00
Amount in Words	:	Thirty Nine Thousand Three Hundred Forty Five Pesos

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.

General Manager

I acknowledge receipt of this Notice on:

Printed Name: RINA C. VERGARA

Signature: [Signature] Sgd

Date: 03/12/2025



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2025-03-021

March 03, 2025

Rina Vergara
Authorized Representative
AR SQUARE TRADING AND CONSTRUCTION
865 Lorenzo Subd. San Vicente, Santa Maria, Bulacan

SUPPLY AND DELIVERY OF VARIOUS PERSONAL PROTECTIVE EQUIPMENTS

PR/WR: WR-2025-01-005, MAINT-2025-01-007

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : BCR-2025-02-024
Contract Cost : ₱39,345.00
Amount in Words : Thirty Nine Thousand Three Hundred Forty Five Pesos
Purchase/Work Order No. : B202503-0038
Date Issued : 03/03/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

ENGR. CARLOS R. SANTOS, JR.
General Manager

Conforme:

Printed Name: RINA S. VERGARA
Signature: [Signature] Sgd
Date: 03/03/2025



BAC Resolution No. BCR-2025-02-024
Date 02/19/2025
Name of Project SUPPLY AND DELIVERY OF VARIOUS PERSONAL PROTECTIVE EQUIPMENTS

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR /WR Nos. MAINT-2025-01-006 & WR-2025-01-005
Division/Section MAINTENANCE & WATER RESOURCE DIVISION
Purpose TO PROVIDE PERSONNEL PROTECTIVE EQUIPMENT FOR SMWD'S FIELD PERSONNEL
Total ABC ₱56,112.35

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2024. The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement SMALL VALUE PROCUREMENT

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 02/13/2025

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have submitted the documentary requirements needed.

Abstract of Quotation No. A2025-02-037
Date 02/18/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

ITEMIZED AWARD TO THE MOST ADVANTAGEOUS OFFER TO THE SMWD

Supplier AR SQUARE TRADING AND CONSTRUCTION ✓
Contract Cost ₱39,345.00 ✓
Payment Terms WITHIN 15 DAYS UPON RECEIPT OF THE ITEMS ✓

RESOLVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 19th day of February Year 2025

Sgd MARIA LEONORA S. ROMARATE
BAC- Chairperson

Sgd Mary Dela Cruz, CPA
BAC Member -Financial

Sgd Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Sgd Atty. Joshua E. Bautista
BAC Member -Legal

Sgd Mark Jackie D.J Porciuncula
BAC Member-End User

Approved by:

Sgd Engr. Carlos N. Santos Jr.
General Manager
"YOUR WATER. OUR OBLIGATION"
"YOUR CONVENIENCE. OUR SERVICE."