



NOTICE TO PROCEED

NTP-2025-07-085

July 01, 2025

Ninio R. Bautista
Proprietor
SONKKENS OFFICE EQUIPMENT TRADING
B1 L28 Gladiola St., City Park Subd., Sabang, Lipa City, Batangas

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name	:	SUPPLY AND INSTALLATION OF AUDIO SYSTEM FOR THE SMWD BUILDING MULTI-PURPOSE CONFERENCE ROOM
Purchase/Work Order No.	:	B202506-0173
Date Approved	:	07/01/2025
Contract Cost	:	₱560,500.00
Amount in Words	:	Five Hundred Sixty Thousand Five Hundred Pesos

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: _____

Signature: _____

Date: _____





PROCUREMENT
Page 1 of 1
PRIORITY

PURCHASE ORDER

Supplier:	SONKKENS OFFICE EQUIPMENT TRADING		P.O. No.:	B202506-0173
Address:	B1 L28 Gladiola St., City Park Subd., Sabang, Lipa City, Batangas		Date:	06/25/2025
TIN:	710-987-195-00000	<input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	P.R. No.:	GS-2025-02-022
Philgeps Ref. No.:	11922152		Date:	02/19/2025
Mode of Procurement:	Negotiated Procurement - Small Value Procurement		AOQ No.:	A2025-04-096
			Date:	04/04/2025

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	Delivery Term:	30 days upon receipt of P.C
Date of Delivery:		Payment Term:	30 Days
Warranty:		Form of Payment:	Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
70E-ASAS	UNIT	10PD ACTIVE SPEAKER Power Works	6.0	33,400.00	200,400.00
70E-ASP	SET	PROCASE 10U WITH MIXER CASE ON TAP	2.0	26,230.00	52,460.00
70E-ASWL	SET	WIRELESS LAPEL SARAMONIC	2.0	31,050.00	62,100.00
70E-ASSO	ROLL	SPEAKER CABLE 100 METER	2.0	28,150.00	56,300.00
70E-ASWM	SET	WIRELESS MICROPHONE UK 82 Superlux	1.0	26,780.00	26,780.00
70E-ASSE	PC	WALL MOUNTED SPEAKER BRACKET AUDIO SYSTEM	6.0	3,400.00	20,400.00
70E-ASCM	SET	WIRELESS CONFERENCE MICROPHONE AUDIO SYSTEM	2.0	37,900.00	75,800.00
70E-ASAM	UNIT	AUDIO MIXER GM12 ANALOG	2.0	33,130.00	66,260.00
		*** NOTHING FOLLOWS ***			

(Total Amount in Words) Five Hundred Sixty Thousand Five Hundred Pesos Only P60,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:

Very truly yours,

Sgd
ENGR. CARLOS N. SANTOS JR.
General Manager

Date: 7/1/25

Signature over Printed Name of Supplier
Date:

Fund Cluster : Jovita I. Dalmacio CAPEX
Funds Available : Department Manager B
Sqd

ORS/BURS No. :	<u>25-06-0189</u>
Date of the ORS/BURS:	<u>06/27/2025</u>
Amount :	<u>560,500.00</u>

ADM-PR 004
Mar 2021
Rev. 01

Sgd 6/4/10

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

1186



NOTICE OF AWARD

NOA-2025-06-085

June 26, 2025

Ninio R. Bautista
Proprietor
SONKKENS OFFICE EQUIPMENT TRADING
B1 L28 Gladiola St., City Park Subd., Sabang, Lipa City, Batangas

SUPPLY AND INSTALLATION OF AUDIO SYSTEM FOR THE SMWD BUILDING MULTI-PURPOSE CONFERENCE ROOM

PR/WR: GS-2025-02-022

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No.	:	BCR-2025-05-089
Contract Cost	:	₱560,500.00
Amount in Words	:	Five Hundred Sixty Thousand Five Hundred Pesos
Purchase/Work Order No.	:	B202506-0173
Date Issued	:	06/25/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: _____
Signature: _____
Date: _____



BAC Resolution No. BCR-2025-05-089
Date 05/23/2025
Project SUPPLY AND INSTALLATION OF AUDIO SYSTEM FOR THE SMWD BUILDING MULTI-PURPOSE CONFERENCE ROOM

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The WorkRequest (WR) was received by the procurement with the following details:

PR/WR Nos. GS-2025-02-022
Division/Section GENERAL SERVICES DIVISION
Purpose For the installation of audio system in the Board Room including conference microphones
Total ABC ₱569,983.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement Small Value Procurement

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date 03/27/2025
Philgeps Reference No. 11922152

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. A2025-04-096
Date 04/04/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

THE RELIABILITY AND PERFORMANCE ISSUES OF THE PRODUCT IT OFFERED IS THE MOST SUITABLE FOR PROFESSIONAL & LONG-TERM USE

Supplier/Contractor SONKEN'S OFFICE EQUIPMENT TRADING
Contract Cost ₱560,500.00
Payment Terms within 30 days upon receipt & installation of the items (pls refer to TOR)

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 21st day of May 2025

Sgd 05/27/2025
Mary Diana D. Dela Cruz, CPA
BAC Vice Chairperson

Sgd
Maria Leonora S. Romarate
BAC- Chairperson

Sgd 05/27/2025
Atty. Jpshua E. Bautista
BAC Member -Legal

Sgd
Engr. Edgardo E. dela Torre, Jr.
BAC Member - Technical

Approved by:

Sgd
Engr. Carlos N. Santos Jr.
General Manager
"YOUR WATER. OUR OBLIGATION
YOUR CONVENIENCE. OUR SERVICE"



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