

CONTRACT AGREEMENT

Project: SUPPLY AND DELIVERY OF BRASS AND G.I FITTINGS ADDITIONAL REQUIREMENTS OF THE SMWD FOR CY 2025

Reference No. SMWD-PB2025-G-06-007

THIS AGREEMENT, made this 29th day of July 2025 between **SANTA MARIA WATER DISTRICT** and **JEMA FUTURE-BEST ENTERPRISE**.

KNOWN ALL MEN BY THESE PRESENTS:

SANTA MARIA WATER DISTRICT, a Government Owned and Controlled Corporation (GOCC) duly organized and existing under and by virtue of Presidential Decree No. 198, as amended, with principal office address at No. 302 J.P Rizal St., Poblacion, Santa Maria, Bulacan, represented by its General Manager, **ENGR. CARLOS N. SANTOS, JR.**, duly authorized for this purpose, hereinafter called the **ENTITY**.

And-

JEMA FUTURE-BEST ENTERPRISE, a duly organized and existing entity under and by virtue of the laws of the Republic of the Philippines, with principal office address at No. 15 Via Pisa St., Villa Firenze Subd., Tandang Sora, Quezon City, represented by its Owner/Sole Proprietor, **MATINA M. MALACAS** hereinafter called the **SUPPLIER**.

WITNESSETH:

WHEREAS, in response to the ENTITY's Invitation to Bid, the **SUPPLIER** submitted its bid to the Procuring Entity to implement the project, **SUPPLY AND DELIVERY OF BRASS AND G.I. FITTINGS ADDITIONAL REQUIREMENTS OF THE SMWD FOR CY 2025**;

WHEREAS, the bid of the **SUPPLIER** is the **Single Calculated and Responsive Bid**;

WHEREAS, the Entity is desirous that the Supplier execute the project, "**SUPPLY AND DELIVERY OF BRASS AND G.I. FITTINGS ADDITIONAL REQUIREMENTS OF THE SMWD FOR CY 2025**" (hereinafter called "the Goods") and the Entity has accepted the Bid for **TWO MILLION THREE HUNDRED NINETY-ONE THOUSAND NINE HUNDRED SEVENTY PESOS (P2,391,970.00)** by the Supplier for the supply and delivery of such Goods and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, viz:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any

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- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;

- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and

- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Two Million Three Hundred Ninety-One Thousand Nine Hundred Seventy Pesos (Php 2,391,970.00)** or such other sums as may be ascertained, **JEMA FUTURE-BEST ENTERPRISE**, agrees to supply and delivery brass and G.I. fittings for CY 2025 in accordance with his/her/its Bid.

4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

5. This Contract Agreement shall take effect from the receipt of the Notice to Proceed (NTP) until the Issuance of Certificate of Completion by the Procuring Entity.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

PROCURING ENTITY

SANTA MARIA WATER DISTRICT

By:

sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

SUPPLIER

JEMA FUTURE-BEST ENTERPRISE

By:

sgd.

MS. MATINA M. MALACAS

Owner/Sole Proprietor

SIGNED IN THE PRESENCE OF:

sgd.

Ms. ANA LIZA C. RAMIREZ

Chairperson, SMWD Board of Directors

sgd.

Ms. MARIA LEONORA S. ROMARATE

Chairperson, SMWD Bids and Awards Committee

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ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BULACAN) S.S.
MUNICIPALITY OF STA. MARIA)

BEFORE ME, JUL 31 2025 day of July, 2025 personally appeared:


Name	ID
MS. MATINA M. MALACAS	TIN: 480-346-629-000
ENGR. CARLOS N. SANTOS JR.	TIN: 163-672-791-000

Who made known to me that they are the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed as well as that of the entities they respectively represent.

This instrument refers to a CONTRACT OF AGREEMENT, consisting of three (3) pages including this page, each of which is duly signed by the parties to the instrument and those of the witnesses and sealed with the notarial seal.

WITNESS MY HAND AND SEAL on the day, year and place first above written

Doc. No. 229
Page No. 47
Book No. 6
Series of 2025


ATTY. ANTONIO M. PANGIBIGAN
NOTARY PUBLIC
UNTIL DECEMBER 31, 2025
3rd UNIT, 2nd FLOOR, MAXPEL BLDG.
J.C DE JESUS ST., POBLACION,
SANTA MARIA, BULACAN
PTR NO. 4801174 / 01-02-2025
IBP NO. 431441 / 01-27-2024
ROLL NO. 31780
MCLE COMPLIANCE NO. VI-0020801 / 06-06-2022
PNC-70-185-2024



**NOTICE TO PROCEED
NTP-PB-2025-07-012**

July 29, 2025

Ms. MATINA M. MALACAS

Owner/Sole Proprietor

JEMA FUTURE-BEST ENTERPRISE

No. 15 Via Pisa St., Villa Firenze Subd.

Tandang Sora, Quezon City

Dear Ms. Malacas,

The attached Contract Agreement having been approved, notice is hereby given to **JEMA FUTURE-BEST ENTERPRISE**, that the work may commence on the project, "SUPPLY AND DELIVERY OF BRASS AND G.I FITTINGS ADDITIONAL REQUIREMENTS OF THE SMWD FOR CY 2025" effective upon the receipt of this Notice.

Moreover, you shall be responsible for the execution and completion of the project under the terms and conditions of our Contract.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the SMWD BAC.

Very truly yours,

sgd.

ENGR. CARLOS N. SANTOS, JR.

General Manager

I acknowledge receipt of this Notice on:
Name of the Representative of the Bidder:
Authorized Signature:

July 29, 2025
MS. MATINA M. MALACAS
sgd.



NOTICE OF AWARD
NOA-PB-2025-07-011

July 14, 2025

MS. MATINA M. MALACAS
Owner/Sole Proprietor
JEMA FUTURE-BEST ENTERPRISE
No. 15 Via Pisa St., Villa Firenze Subd.
Tandang Sora, Quezon City

Re: SUPPLY AND DELIVERY OF BRASS AND G.I FITTINGS ADDITIONAL
REQUIREMENTS OF THE SMWD FOR CY 2025

Reference No. SMWD-PB2025-G-06-008

Dear Ms. Malacas,

We are happy to inform you of the award in favor of **JEMA FUTURE-BEST ENTERPRISE** for the project stated above per SMWD BOD Resolution No. 2025- 63 , Series of 2025, dated July 21 , 2025 in the amount of **Two Million Three Hundred Ninety-One Thousand Nine Hundred Seventy Pesos (Php 2,391,970.00)**.

Accordingly, to guarantee your faithful performance under the contract, please submit to us within a maximum period of ten (10) calendar days from receipt of this Notice of Award (NOA), a performance security posted in favor of the Santa Maria Water District in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security
Cash or Cashier's/Manager's Check	5% of the Contract Price
Bank draft/guarantee or irrevocable letter of credit	5% of the Contract Price
Surety Bond	30% of the Contract Price

Within the same ten (10) calendar-day period from receipt of this NOA and upon submission of the performance security, you or your duly authorized representative (covered with such authority) is also to sign and date the attached contract and return it to the Santa Maria Water District Office. The posting of the performance security shall in no case later than the signing of the contract.

Failure to comply with the abovementioned requirement shall constitute sufficient ground for the annulment of this award and forfeiture of your bid security.

An official Notice to Proceed will be issued within seven (7) calendar days from signing of the Contract.

Very truly yours,

sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

CONFORME:

Printed Name: **MS. MATINA M. MALACAS**

Signature: **sgd.**

Date and Time: July 21, 2025

Date: July 14, 2025
BCR-2025-07-124

BAC RESOLUTION RECOMMENDING AWARD FOR THE PROJECT:

**SUPPLY AND DELIVERY OF BRASS AND G.I FITTINGS ADDITIONAL REQUIREMENTS
OF THE SMWD FOR CY 2025**

Reference No. SMWD-PB2025-G-06-007

WHEREAS, the **Santa Maria Water District (SMWD)** has allocated funds for the procurement of the above project totaling **Two Million Five Hundred Eighty-Two Thousand Pesos (P2,582,000.00)**.

WHEREAS, the Bids and Awards Committee (BAC), pursuant to Republic Act No. 9184 and its Implementing Rules and Regulations, caused the publication of the Invitation to Bid for the said procurement on June 17, 2025 to July 7, 2025, in the Philippine Government Electronic Procurement System (PhilGEPS) and other required platforms. The invitation was also extended to three (3) observers: the Commission on Audit (COA), Soroptimist International of Santa Maria, and the Bulacan Chamber.;

WHEREAS, only one bidder, Jema Future-Best Enterprise, responded to the invitation and submitted a bid within the prescribed period;

WHEREAS, after careful examination and evaluation of the submitted documents, the BAC declared **Jema Future-Best Enterprise** as an eligible bidder, having complied with all the eligibility and technical requirements specified in the Bidding Documents;

WHEREAS, the bidder submitted Bid Securing Declaration, which is an accepted form in accordance with Section 27.2 of the Revised IRR of RA 9184;

WHEREAS, the bidder's bid amount of **Two Million Three Hundred Ninety-One Thousand Nine Hundred Seventy Pesos (Php 2,391,970.00)** did not exceed the Approved Budget for the Contract (ABC) for this procurement;

WHEREAS, during the bid opening, the submitted bid was read out, and subsequent bid evaluation and post-qualification processes confirmed the bidder's compliance with all the requirements and found the bid to be the **Single Calculated and Responsive Bid**;

NOW, THEREFORE, on the basis of the foregoing and in compliance with the provisions of RA 9184 and its IRR, we, the members of the Bids and Awards Committee, hereby resolve as follows:

1. To recommend the award of the contract for the **Supply And Delivery of Brass And G.I. Fittings Additional Requirements of The SMWD For CY 2025**, with office address at No. 15 Via Pisa St. Villa Firenze Subd., Tandang Sora, Quezon City in the total amount of **Two Million Three Hundred Ninety-One Thousand Nine Hundred Seventy Pesos (Php 2,391,970.00)**.
2. To forward this recommendation to the Head of the Procuring Entity (HOPE) for approval and issuance of the corresponding Notice of Award.

BCR-2025-07-124

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RESOLVED, at the Santa Maria Water District's Office, Santa Maria, Bulacan, this 14th day of July 2025.

sgd.
Maria Leonora S. Romarate
BAC Chairperson

sgd.
Mary Diana S. Dela Cruz, C.P.A.
BAC Member-Financial

sgd.
Atty. Joshua E. Bautista
AC/Member-Legal

sgd.
Engr. Edgardo E. Dela Torre, Jr.
BAC Member-Technical

sgd.
Engr. Angelo A. Reyes
BAC Member-End user

Approved by: sgd.
Engr. Carlos N. Santos, Jr.
General Manager

Date approved: 7/21/25

