



Santa Maria

WATER DISTRICT

NOTICE OF AWARD

NOA-2025-07-098

July 21, 2025

Marvin P. Santiago
Store Supervisor
K SERVICIO TRADE, INC.
Bypass Road Sta.Clara Santa Maria Bulacan

SUPPLY AND DELIVERY OF MOTORCYCLE

PR/WR: GS-2025-03-031

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

BAC Resolution No. : BCR-2025-07-0119
Contract Cost : ₱373,400.00
Amount in Words : Three Hundred Seventy Three Thousand Four Hundred Pesos
Purchase/Work Order No. : B202507-0191
Date Issued : 07/16/2025

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

Conforme:

Printed Name: _____

Signature: _____

Date: _____





Santa Maria

WATER DISTRICT

NOTICE TO PROCEED

NTP-2025-07-092

July 21, 2025

Marvin P. Santiago
Store Supervisor
K SERVICIO TRADE, INC.
Bypass Road Sta.Clara Santa Maria Bulacan

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

Project Name : SUPPLY AND DELIVERY OF MOTORCYCLE
Purchase/Work Order No. : B202507-0191
Date Approved : 07/18/2025
Contract Cost : ₱373,400.00
Amount in Words : Three Hundred Seventy Three Thousand Four Hundred Pesos

Very truly yours,

Sgd

ENGR. CARLOS N. SANTOS, JR.
General Manager

I acknowledge receipt of this Notice on:

Printed Name: _____
Signature: _____
Date: _____



BAC Resolution No. : BCR-2025-07-0119
Date: : 7/9/2025
Project: : SUPPLY AND DELIVERY OF MOTORCYCLE

BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase Request (PR) was received by the procurement with the following details:

PR Nos.: : GS-2025-03-031
Division/Section : General Services Division
Purpose : to purchase additional service vehicles to be used for daily operation of SMWD
Total ABC : ₱385,840.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2025 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the 2016 Revised Implementing Rules and Regulations (IRR) of Republic ACT (RA) 9184

Mode Of Procurement : Small Value Procurement

WHEREAS, The Purchase Requests (PR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS, the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 9184.

Ads/ Posting Date : 7/1/2025
Philgeps Reference No. : 12178645

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. : A2025-07-180
Date : 7/7/2025

NOW, THEREFORE, with the foregoing findings, we the members of the BAC, hereby RESOLVED, as it is hereby RESOLVED, to recommend to the Head of Procuring Entity (HOPE) the award of the project with the following details as the,

RESPONSIVE AND MOST ADVANTAGEOUS OFFER TO THE DISTRICT

Supplier : K SERVICIO TRADE INC.
Contract Cost : ₱373,400.00
Payment Terms : Check Payment upon delivery

RESOVED FINALLY, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 9th day of July Year 2025

Sgd

Maria Leonora S. Romarate
BAC- Chairperson

Sgd

Atty. Joshua E. Bautista
BAC Member -Legal

Sgd

Engr. Edgardo E. Dela Torre, Jr.
BAC Member - Technical

Sgd

Mary Diana S. Dela Cruz, CPA
BAC Member -Financial

Sgd

Ginabelle G. Datolayta
BAC Member - End-user

Approved by:

Sgd

Engr. Carlos N. Santos Jr.
General Manager





07/16/2025 11:07:23am

07/16/2025

Santa Maria
 WATER DISTRICT

PROCUREMENT
 Page 1 of 1

PRIORITY
PURCHASE ORDER

Supplier: K SERVICIO TRADE, INC.	P.O. No.: B202507-0191
Address: Bypass Road Sta. Clara Santa Maria Bulacan	Date: 07/16/2025
TIN: 000-405-592-00004 <input checked="" type="checkbox"/> VAT <input type="checkbox"/> NON-VAT	P.R. No.: GS-2025-03-031
Philgeps Ref. No.: 12178645	Date: 03/18/2025
Mode of Procurement: Negotiated Procurement - Small Value Procurement	AOQ No.: A2025-07-180
	Date: 07/07/2025

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan	Delivery Term: 7 days upon payment is ready
Date of Delivery:	Payment Term: Check payment upon delivery
Warranty: one (1) year or 12,000 kms	Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
7G-MC	UNIT	MOTORCYCLE Brand: Kawasaki barako; Kickstart; *** NOTHING FOLLOWS *** 177 displacement 4-stroke; 50cc; 1 cylinder; 2- valve; 4 speed manual Transmi- sion; 12.74 hp max. power.	4.0	93,350.00	373,400.00
		Note: Inclusive of 3 yrs. registration warranty 1yr or 12,000 kms Free: Helmet & Virtual plate.			

(Total Amount in Words) Three Hundred Seventy Three Thousand Four Hundred Pesos Only **373,400.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme:	Very truly y
	Sgd
	ENGR. CARLOS N. SANTOS JR.
	General Manager
Signature over Printed Name of Supplier	Date: 7/18/25
Date:	

Fund Cluster : Jovita I. Dalmacio CAPEX	ORS/BURS No. : 25-07-0202
Funds Available : Department Manager B	Date of the ORS/BURS: 7-17-25
	Amount : ₱ 373,400.00

 ADM-PR 004
 Mar 2021
 Rev. 01

Sgd

Triplicate Copy: Supplier's Copy (1) Finance Copy (2) Gen Serv Copy (3)

GS-1432