



# Santa Maria WATER DISTRICT

**BAC Resolution No.** : BCR-2026-05-052  
**Date:** : 5/14/2026  
**Project:** : SUPPLY AND DELIVERY OF OFFICIAL RECEIPT COLLECTORS

### BAC RESOLUTION RECOMMENDING AWARD OF CONTRACT FOR THE ABOVE STATED PROJECT

WHEREAS, The Purchase/Work Request (PR/WR) was received by the procurement with the following details:

PR/WR Nos.: : PR# AFD-2026-02-001  
Division/Section : Customer AccountS Division  
Purpose : To purchase official receipts to be issued to concessionaires as evidence of payment for SMWD  
Total ABC : ₱1,918,500.00

WHEREAS, the project was included in the Annual Procurement Plan for the fiscal year 2026 The total Approved Budget for the Contract (ABC) stated above to be procured pursuant to the Implementing Rules and Regulations of the New Government Procurement Act 12009.

Mode Of Procurement : Agency to Agency

WHEREAS, The Purchase/Work Requests (PR/WR) was approved by the Head of the Procuring Entity (HOPE) and the procurement activity thereby started;

WHEREAS , the Request for Quotation (RFQ) was published in the Philgeps and in the website of the Procuring Entity as stated in RA 12009.

Ads/ Posting Date : N/A  
Philgeps Reference No. : N/A

WHEREAS, the suppliers of known qualifications have responded and submitted the quotations. All quotations were considered and verified if in compliance with specifications and have the submitted documentary requirements needed.

Abstract of Quotation No. : N/A  
Date : N/A

NOW, THEREFORE, based on the foregoing findings, we, the members of the Bids and Awards Committee (BAC), hereby resolve, to recommend to the Head of the Procuring Entity (HOPE) the awarding of the project with the following details as the;

#### Reliable Government Printing Office

Supplier : NATIONAL PRINTING OFFICE  
Contract Cost : ₱1,872,000.00  
Payment Terms : Check Payment

RESOLVED, at the Santa Maria Water District's Office, Santa Maria, Bulacan this 14th day of May Year 2026

SGD

Maria Leonora S. Romarate  
BAC- Chairperson

SGD

Mary Diana S. Dela Cruz, CPA  
BAC Member -Financial

SGD

Atty. Joshua E. Bautista

SGD

SGD

Mark Mackie D.J Porciuncula  
BAC Member - End-user

Engr. Edgardo E. dela Torre, Jr.  
BAC Member - Technical

Approved by: SGD

Engr. Carlos N. Santos Jr.  
General Manager





PURCHASE ORDER

Supplier: NATIONAL PRINTING OFFICE  
 Address: EDSA cor. NIA Road, Diliman, QC  
 TIN: 000-769-754-000  VAT  NON-VAT  
 Philgeps Ref. No.:  
 Mode of Procurement: 35.5 Agency-to-Agency

P.O. No.: B202603-0035  
 Date: 03/02/2026  
 P.R. No.: AFD-2026-02-001  
 Date: 2/6/2026  
 AOQ No.:  
 Date:

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GS Farmacia Emilia Dulong Bayan, Sta. Maria, Bulacan  
 Date of Delivery:  
 Warranty:

Delivery Term: 30 days upon receipt of P.O.  
 Payment Term: Check Payment upon delivery  
 Form of Payment: Check Payment

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
D-ORC	BOX	OFFICIAL RECEIPT COLLECTORS Size: 7" x 5 1/2" carbonless paper, *** NOTHING FOLLOWS *** 2ply, 1,000 sets/ box	480.0	3,900.00	1,872,000.00

1EC-1767-26  
 3-45 PM  
 NATIONAL PRINTING OFFICE  
 RECEIVED BY:  
 MAR 11 2026  
 DATE:  
 RECORDS SEC., ADM.

(Total Amount in Words) One Million Eight Hundred Seventy Two Thousand Pesos Only 1,872,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on undelivered item/s.

Conforme: SGD  
 ENGR. BENEDICTO M. CABRAL  
 ACTING CHIEF PPCD  
 Signature over Printed Name of Supplier

Very truly yours.  
 SGD  
 ENGR. CARLOS N. SANTOS JR.  
 General Manager

Date: SGD

Date: 3/2/26

Fund Cluster : Jovita I. Dalmacio  
 Funds Available : Department Manager B

ORS/BURS No. : 2026-03-0265  
 Date of the ORS/BURS: 3/2/26  
 Amount : P 1,872,000.00



# Santa Maria

WATER DISTRICT

## NOTICE OF AWARD

NOA-2026-05-042

May 14, 2026

Francisco V. Vales, JR.  
Director IV  
NATIONAL PRINTING OFFICE  
EDSA cor. NIA Road, Diliman, QC

### SUPPLY AND DELIVERY OF OFFICIAL RECEIPTS COLLECTORS

PR/WR: AFD-2026-02-001

We are happy to inform you that the project stated above is hereby awarded in favor of your company with the following details:

**BAC Resolution No.** : BCR-2026-05-052  
**Contract Cost** : ₱1,872,000.00  
**Amount in Words** : One Million Eight Hundred Seventy Two Thousand Pesos  
**Purchase/Work Order No.** : B202603-0035  
**Date Issued** : 03/02/2026

You are to sign or confirm this Notice of Award and to deliver the goods/services or implement the project based on the schedule of delivery/implementation stated in the Purchase/Work Order. The Procuring Entity shall be notified within two (2) days prior to delivery or implementation.

Very truly yours,

SGD

**ENGR. CARLOS N. SANTOS, JR.**  
*General Manager*

**Conforme:**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





# Santa Maria

WATER DISTRICT

## NOTICE TO PROCEED

NTP-2026-05-040

May 14, 2026

Francisco V. Vales, JR.  
Director IV  
NATIONAL PRINTING OFFICE  
EDSA cor. NIA Road, Diliman, QC

This is to inform you that Purchase/Work Order stated below has been approved. You may now proceed with the implementation of the project effective upon the receipt of this notice.

**Project Name** : SUPPLY AND DELIVERY OF OFFICIAL RECEIPTS COLLECTORS  
**Purchase/Work Order No.** : B202603-0035  
**Date Approved** : 03/09/2026  
**Contract Cost** : ₱1,872,000.00  
**Amount in Words** : One Million Eight Hundred Seventy Two Thousand Pesos

Very truly yours,

SGD  
ENGR. CARLOS N. SANTOS, JR.  
General Manager

I acknowledge receipt of this Notice on:

Printed Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_



## **NOTICE TO SUPPLIERS, CONTRACTORS AND BIDDERS**

ON SOLICITATION OF MONEY, GOOD, FAVORS, AND OTHER ITEMS

Please be warned that certain individuals may falsely represent themselves as the General Manager of the Santa Maria Water District or as representatives of SMWD to solicit sponsorships, donations, or any form of financial payment.

The Santa Maria Water District will never request money, sponsorship, or any form of financial consideration from contractors, suppliers, bidders, or the public. SMWD adheres strictly to government rules, regulations, and ethical standards in all its dealings and procurement processes. All official communications and transactions are conducted through proper channels and documented accordingly.

Should you receive any suspicious request claiming to be from Santa Maria Water District or its officials, we strongly advise that you verify the matter directly with our office through our official contact details before taking any action. Furthermore, we encourage you to report any such incident to the proper authorities to prevent potential fraud or misrepresentation.

***The SMWD Management***